

**City of Melfort
COMMITTEE OF THE WHOLE
BUDGET SESSION
March 25, 2010**

Minutes of the Committee of the Whole meeting held on Thursday, March 25, 2010, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:03 p.m.

PRESENT: **COUNCIL:** Councillor George, Deputy-Mayor; Mayor Phillips and Councillors Lang, Degelman, Abbott, MacNaughton and Terry.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

Deputy Mayor George called the meeting to order and turned it over to Councillor Lang, Chairman of the Legislative & Finance Committee.

General Operating Budget

2010 Status Quo Budget . beginning deficit		100,909
2872052111 KVC . ½ time maintenance staff . salary	+ 15,362	116,271
2872052123 KVC . ½ time maintenance staff . benefits	+ 2,765	119,036
2876065251 Sportsfields site repair	+ 2,000	121,036
2868000239 Market valuation . city lots for sale	+ 6,500	127,536
2868000549 Replace zone wall maps . defer to 2011		
2868000902 Melfort Chamber of Commerce	+ 2,000	129,536
- the capital request was denied as the City does not own the building		
- a Committee is being established to develop a long-term tourism plan		
2833003531 Patch 400 Burns Avenue E	+ 18,000	147,536
2833060253 Add St Lights . Spruce Haven/Charles	+ 6,000	153,536
2838000251 Airport . paint runway/crackfill/fence	+ 10,000	163,536
- \$4,500 for fencing was transferred to the Capital budget		
2813000111 Fin Regular Salaries . admin reorg	+ 7,700	171,236
2813000123 Fin Payroll Benefits . admin reorg	+ 1,380	172,616
2868000902 Melfort Agricultural Society	+ 5,000	177,616
- based on the historical significance of the grandstand, Council approved a \$5,000 grant for each of 3 years.		
- the city is willing to assist the Ag Society in a fundraiser (e.g. planning, free use of facilities).		
2629904601 Mosquito Control Provincial Grant	+ 5,819	183,435

Utility Operating Budget

- Budgeted Utility Operating Surplus (14,403)
- . Administration will be analyzing utilities on a bi-annual basis and will make any necessary salary adjustments during these periods.
 - . The city has recently seen a substantial decrease in water breaks and the past two months the water loss percentage has been 15%, compared to the budgeted amount of 17%. The Director stressed the importance of water leak detection.

Waste Collection Operating Budget

Budgeted Waste Collection Surplus (9,827)

Landfill Operating Budget

Budgeted Landfill Surplus (15,106)

- Landfill rates have been increased to build reserves for the purchase of required equipment.

The Committee of the Whole went in-camera at 6:27 p.m. and resumed discussion at 6:35 p.m.

Balancing the Budget

In order to keep the mill rate increase under 4%, it was suggested that Council authorize a transfer of \$40,000 from the mill rate stabilization fund if necessary to fund the projected deficit. The City expects to receive a substantial increase to the Municipal Operating Grant in 2011.

SPECIAL COUNCIL MEETING

Tuesday, March 30, 2010

12:00 noon

Re: Uniform Rate Bylaw

NEXT BUDGET MEETING

Monday, April 12, 2010

4:00 p.m.

The meeting adjourned at 6:50 p.m.

Mayor

City Clerk