

## City of Melfort Policy Manual

<i>POLICY TITLE:</i>  <b>Community Grant Program</b>	<i>POLICY NUMBER:</i>  <h1 style="text-align: center;">7.06</h1>	<i>EFFECTIVE DATE:</i>  <b>April 19, 2004</b>
<i>ORIGIN:</i> Recreation & Parks Board April 14, 1989	<i>ADOPTED BY COUNCIL ON:</i>  <b>April 20, 1989</b>	<i>DATE REVISED:</i>  <b>April 19, 2004</b>

WHEREAS, the funds for the COMMUNITY GRANT PROGRAM came from Saskatchewan Sport, the Saskatchewan Council of Cultural Organizations, the Saskatchewan Parks and Recreation Associations, and the Department of Culture, Youth and Recreation.

AND WHEREAS, the objective of the COMMUNITY GRANT PROGRAM is to increase exposure to and opportunities in Sport, Culture and Recreation.

AND WHEREAS, exposure to and the development of Sport, Cultural and Recreational activity is important to the achievement of Melfort's stated recreational goals.

BE IT RESOLVED THAT:

1. The COMMUNITY GRANT PROGRAM funds, provided to the City of Melfort Leisure Service Advisory Committee, shall be allocated as follows:
  - Target populations will receive a minimum of 30 % of the total grant amount. The remainder of the grant will be referred to as the base grant.
  - Sport will receive 30 % of the base grant.
  - Arts, Culture and Heritage will receive 30 % of the base grant.
  - Recreation will receive 40 % of the base grant.
  
2. The 30% allocated to Sport, shall be spent on activity(s) or project(s) recommended by the Melfort Minor Sport Association.
  
3. The 30% allocated to Culture, shall be spent on activity(s) or project(s) recommended by the Leisure Services Advisory Committee.
  
4. The 40% allocated to Recreation, shall be spent on activity(s) or project(s) recommended by the Leisure Services Advisory Committee.
  
5. Written applications for funds under the COMMUNITY GRANT PROGRAM shall be submitted to the Planning, Development and Leisure Services Department on or before the application deadline of February 20th.

6. All applications for funds shall include a written project(s) or activity(s) description, budget, target group, and the benefits of the funding.
7. An organization receiving funding shall provide a final written report, to the Planning, Development and Leisure Services Department within thirty (30) days upon completion of the project(s) or activity(s). Failure to provide the report would result in the organization becoming ineligible for further funding.
8. All equipment purchased with COMMUNITY GRANT PROGRAM funds, shall be made available to the community at no cost to the users.
9. Where possible, the COMMUNITY GRANT PROGRAM funds shall be allocated to successful applicants by the Leisure Services Advisory Committee, twenty-one (21) days prior to the date of the approved project(s) or activity(s).
10. If an organization ceases to exist, any equipment provided by that group with COMMUNITY GRANT PROGRAM funding, shall become the property of the Planning, Development and Leisure Services Department and made available for community use at no charge to the user.