

**CITY OF MELFORT
SPECIAL COUNCIL MEETING
April 30, 2008**

Minutes of the City of Melfort Special Meeting held on Wednesday, April 30, 2008, in the Council Chambers, Melfort, Saskatchewan, commencing at 4:34 p.m.

PRESENT: COMMITTEE: Mayor Phillips (arrived at 4:41) and Councillors Abbott, Degelman, Terry, Lang, MacNaughton and Russin.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer and K. Ottenbreit, Director of Community Services..

Deputy Mayor Lang called the meeting to order at 4:34 p.m.

**08-122
Terry
Lang**

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, APRIL 23, 2008:

That the minutes of the Legislative & Finance Committee meeting held on April 23, 2008, be adopted as circulated. **Carried**

Representing Meyers Norris & Penny, Mr. Greg Chester made a brief presentation on the financial statement. Mayor Phillips arrived at 4:41 p.m.

**08-124
Lang
Terry**

2007 AUDITED STATEMENT FINANCIAL STATEMENT:

That the City of Melfort Financial Statements, for the year ending December 31, 2007, be received. **Carried**

**08-125
Russin
Abbott**

ALLOCATION OF 2007 AUDITED SURPLUS:

That the consolidated 2007 audited surplus, in the amount of \$238,070.00 be allocated to the following specified reserves:

One-time and Uncompleted 2007 Projects	\$ 99,077.00	
- Transfer to General Operations 2-6-85000-911		
<u>General Reserves</u>		
Operational Mill Rate Stabilization Reserve	\$116,521.00	
Economic Development Reserve	<u>\$ 55,000.00</u>	\$ 270,598.00
<u>Environment Reserves</u>		
Waste Disposal	\$18,095.00	
Waste Collection	<u>\$ 3,846.00</u>	\$ 21,941.00
<u>Utility Reserves</u>		
Water Rate Stabilization Reserve		<u>\$ (54,469.00)</u>
		<u>\$ 238,070.00</u>

Carried

**08-126
Russin
Lang**

BYLAW 2008-14:

That Bylaw 2008-14, being a bylaw of the City of Melfort to provide for a base tax to be levied, effective January 1, 2008, on taxable properties in the City of Melfort, be introduced and read a first time. **Carried**

08-127
Terry
Russin

BYLAW 2008-14:
That Bylaw 2008-14 be read a second time. **Carried**

08-128
Terry
Russin

BYLAW 2008-14:
That Bylaw 2008-14 be given three readings at this meeting. **Carried Unanimously**

08-129
Abbott

BYLAW 2008-14:
That Bylaw 2008-14 be read a third time and passed. **Carried**

08-130
Degelman
MacNaughton

BYLAW 2008-15:
That Bylaw 2008-15, being a bylaw of the City of Melfort to fix the mill rate on taxable properties for the year 2008, be introduced and read a first time. **Carried**

08-131
MacNaughton
Degelman

BYLAW 2008-15:
That Bylaw 2008-15 be read a second time. **Carried**

08-132
MacNaughton
Abbott

BYLAW 2008-15:
That Bylaw 2008-15 be given three readings at this meeting. **Carried Unanimously**

08-133
Abbott
MacNaughton

BYLAW 2008-15:
That Bylaw 2008-15 be read a third time and passed. **Carried**

08-134
Degelman
MacNaughton

BYLAW 2008-17:
That Bylaw 2008-17, being a bylaw of the City of Melfort exempting certain property from taxation for the year 2008 as provided by Section 262(3) of *The Cities Act*, be introduced and read a first time. **Carried**

08-135
Terry
Lang

BYLAW 2008-17:
That Bylaw 2008-17 be read a second time. **Carried**

08-136
MacNaughton
Degelman

BYLAW 2008-17:
That Bylaw 2008-17 be given three readings at this meeting. **Carried Unanimously**

08-137
Abbott
Russin

BYLAW 2008-17:
That Bylaw 2008-17 be read a third time and passed. **Carried**

08-138
Lang
Russin

APPROVE 2008 OPERATING BUDGET:
That we approve the City of Melfort 2008 Budget for General Operations, Utility Operations, Landfill Operations and Waste Collection Operations, as finalized during the Council budget sessions held January 31, February 28, March 13 and April 14, 2008. **Carried**

08-139
Russin
Abbott

BYLAW 2008-16:
That Bylaw 2008-16, being a bylaw of the City of Melfort to provide for the licensing of trailer parks and camps, be introduced and read a first time. **Carried**

08-140
Russin
Abbott

BYLAW 2008-16:
 That Bylaw 2008-16 be read a second time. **Carried**

08-141
Lang
Russin

BYLAW 2008-16:
 That Bylaw 2008-16 be given three readings at this meeting. **Carried Unanimously**

08-142
Russin
Abbott

BYLAW 2008-16:
 That Bylaw 2008-16 be read a third time and passed. **Carried**

08-123
MacNaughton
Abbott

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, APRIL 24, 2008:
 That the minutes of the Planning & Development Committee meeting held on April 24, 2008, be adopted as circulated. **Carried**

08-143
Degelman
MacNaughton

ESTABLISH LOT PRICES – FORMER BROADWAY SCHOOL PROPERTY:
 That we establish the following sale prices for the lots on Stovel Avenue West:

Stovel Avenue West

Lot	Block	Plan	Price/Lot
11	38	H5028	\$ 29,000.00
12	38	H5028	\$ 29,000.00
13	38	H5028	\$ 29,000.00
14	38	H5028	\$ 29,000.00
15	38	H5028	\$ 29,000.00
16	38	H5028	\$ 29,000.00
17	38	H5028	\$ 29,000.00
18	38	H5028	\$ 29,000.00
19	38	H5028	\$ 29,000.00

MacNaughton/Degelman

Motion Tabled to May 12, 2008

The above resolution was tabled pending information on the water main cost, which may result in adjusted lot prices.

08-144
Lang
Terry

APPROVE RELOCATION OF HOUSE TO PARCEL W, MCDONALD ROAD W:
 That we, the Council for the City of Melfort, approve the relocation of a dwelling in the City of Melfort, as requested by Mr. Paul Dubois, to Parcel W, Plan 59PA04850 for the purposes of operating a bed and breakfast.

Further, that this approval be granted subject to the conditions detailed in the Building Official's report dated April 16th, 2008, and compliance with all municipal, provincial and federal requirements and regulations.

And further, that the owner, Mr. Paul Dubois, be notified in writing of this approval and the conditions of this approval. **Carried**

08-145
MacNaughton
Degelman

APPROVE RELOCATION OF HOUSE TO 113 ELIZABETH STREET:
 That we, the Council for the City of Melfort, approve the relocation of a dwelling in the City of Melfort, as requested by Mr. and Mrs. Kevin and Jodi Graham, to Lot 17/18, Block 1, Plan O4710 (113 Elizabeth Street) for the purposes of a single unit residential dwelling.

Further, that this approval be granted subject to the conditions detailed in the Building Official's report dated April 22nd, 2008, and compliance with all municipal, provincial and federal requirements and regulations.

And further, that the owner, Mr. and Mrs. Kevin and Jodi Graham, be notified in writing of this approval and the conditions of this approval. **Carried**

A recess was called for the Committee of the Whole meeting at 5:30 p.m.

MAYOR'S MESSAGE

Councillor Lang felt that we should be doing a Mayor's Message periodically throughout the year. This could be similar to the press release as was done for the budget. The Treasurer would do this if everyone provided her with suggestions. Ideas are to be to her by May 9, 2008.

MIDDLE MANAGEMENT SALARIES

Councillor Terry presented information as per the Manager's memo to the Legislative & Finance Committee. Councillor Lang explained the position of the Legislative & Finance Committee. There were the same arguments on both sides.

Councillor Lang suggested there be a total review of all management salaries and grids for 2009. The City Manager is to deal with this issue as discussed.

**08-146
Abbott
Russin**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 7:10 p.m.

Mayor

City Clerk