

CITY OF MELFORT
January 12th, 2004

Minutes of the City of Melfort Regular Meeting held on Monday, January 12th, 2004, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:06 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Degelman, Abbott, Terry, Lang and White.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; S. Blevins, Director of Planning, Development & Leisure Services; D. Graham, Director of Works & Utilities and H. Audette, City Clerk.

04-01
Abbott
White

MINUTES, REGULAR COUNCIL MEETING, DECEMBER 15th, 2003:

That the minutes of the Regular Council meeting held December 15th, 2003, be adopted as circulated. **Carried**

04-02
Terry
Degelman

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
January 3-9, 2004	Canadian Institute of Public Health Inspectors Carried	<i>"Environmental Health Week"</i>

04-03
Terry
Degelman

2004 BOARD & COMMITTEE APPOINTMENTS:

That we approve the attached partial list of 2004 Board and Committee appointments. **Carried**

The remaining board and committee appointments will be presented at the February 9th, 2004, regular meeting.

GENERAL SUNDRY COMMUNICATION ITEMS

1. Dec. 9/03: Letter from D. Terry, Director of Environmental Health re: West Nile Virus Surveillance Summary
2. Dec. 15/03: e-mail from Michael Gilgan re: Saskatchewan MegaEvent 2005. Mayor Collins noted that 2005 is also the 25th anniversary of city status. Council will consult with Alderman MacNaughton, Council's representative on the 2003 Centennial Committee, and discuss potential 2005 celebrations at a later date.
3. Dec. 15/03: Letter from M. Badham, SUMA re: formalization of City Mayors caucus
4. Dec. 16/03: Letter from Sask Water re: 2004 water rate
5. Dec. 2003: NC Transport Planning Committee newsletter and workshop on issues in managing a road construction project
6. Dec/Jan: SUMA Urban Voice, Vol. 8, No. 9; Annual SUMA Convention Resolutions; Call for Nominations. Council agreed to meet at noon on Tuesday, January 12th, 2004, to review the SUMA resolutions.
7. Dec. 30/03: Letter from Judy Sefton, Chair, Melfort Centennial Homecoming Committee financial statements and contribution to water tower refurbishing fund. This matter was referred to budget deliberations before an addition is made to the water tower fund. Alderman Terry acknowledged the Centennial Committee for the organization of their wrap-up event, the winter games held at Windsor Waterfowl Park.

8. Jan. 7/04: CFIB News Release re: study entitled: Property Tax Inequities in Saskatchewan: SMEs Pay More Than Their Share. It was noted that this study included the education portion. The Treasurer's report that was circulated to Council was on the municipal tax portion only.
9. Jan. 14/04: Melfort & Area Interagency Agenda; Minutes dated Nov. 12, 2004.
10. Jan. 7/04: Melfort Rural Pipeline Association . Council acknowledged receipt of the amendment to the Corporate Bylaw of the Melfort Rural Pipeline Association No. 1-2004, including the RM of Tisdale No. 427 and the RM of Connaught No. 457.

04-04
White
Abbott

MINUTES, BUDGET MEETING, DECEMBER 15, 2003:

That the minutes of the City of Melfort Budget meeting held on December 15th, 2003, be adopted as circulated. **Carried**

Council endorsed the position expressed in the letter dated January 12, 2004, to the Federal Minister of Finance, the Honorable Ralph Goodale, suggesting that the RCMP radio replacement project is a piece of national infrastructure and the costs should be borne by the provincial and federal governments.

A Community Forum for cities with RCMP policing will be held during the 2004 SUMA Convention on Sunday, February 1, from 1:00 . 2:30 pm at the Regina Inn.

With respect to the upcoming budget deliberations in March/April, Administration was instructed to review their departmental budgets and provide Council with options for cutbacks, as an alternative to a tax increase.

TAX COLLECTION COMPARATIVE STATEMENT – DECEMBER, 2003

The Treasurer advised that the December 2003 statement is unaudited. She noted that in 2002, the City cancelled 24.81% of the arrears collected, compared to 2003, where only 3.57% were cancelled and 65.25% of the arrears were collected as cash.

REPORT – CITY TREASURER

- The department has been heavily involved in year-end, in preparation for the auditors on February 15th, 2004.
- The administration office is short-staffed at the present time.

BUILDING PERMIT REPORT – DECEMBER, 2003

2003 MONTHLY BREAKDOWN OF BUILDING PERMITS

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- Applications are now available for the community grant program. The deadline for applications is February 20th.
- There have been no major facility problems.
- To date there has been no indication of a 2006 Winter Games Bid announcement. The department hopes to hear by the end of the month.

04-05
Degelman
Lang

APPROVE PAYMENT – SOUTHWEST PAVING LTD. – AIRPORT CRACKFILLING:

That we pay Southwest Paving Ltd. Ten Thousand, Seven Hundred and Sixty-three Dollars and Ninety-three Cents (\$10,763.93), GST included, as a final payment for airport crackfilling that was completed during the 2003 construction season.

And further, that this amount be paid from our 2004 operational budget. **Carried**

04-06
Lang
Degelman

APPROVE PAYMENT – GEO. STERNER TRUCKING – 2004 GRAVEL SUPPLY:

That we pay George Sterner Trucking Ltd. the sum of Thirty-four Thousand, One Hundred and Eighty-six Dollars and Fifty Cents (\$34,186.50), GST included, for 4500 yds³ of one-inch crushed gravel, which is our supply for 2004.

And further, that this amount be paid from our 2004 operational budget. **Carried**

04-07
Degelman
Lang

ENGAGE FISCHL CONSTRUCTION – FIREHALL UPGRADE:

That we engage Fischl Construction Ltd. of Melfort, Saskatchewan, to supply labour and material to replace the wall coverings on the north wall on the stairwells of the firehall, for the sum of Six Thousand Five Hundred and Five Dollars and Sixty Cents (\$6,505.60), taxes included. **Carried**

04-08
Lang
Degelman

ENGAGE PRECISION DRYWALL – FIREHALL UPGRADE:

That we engage Precision Drywall of Melfort, Saskatchewan, to supply labour and material to tape, mud and paint the north wall and stairwells of the firehall for the sum of Eight Thousand, Eight Hundred and Forty-one Dollars and Fifty Cents (\$8,841.50), taxes included. **Carried**

REPORT – DIRECTOR OF WORKS & UTILITIES

- The department has been working on streets removing snow.
- Two water breaks were repaired, as well as some sewer flushing.
- Regular maintenance items are ongoing. The department has been short-staffed during the holiday season.

04-09
Abbott
White

ACCOUNTS:

That we approve for payment general cheque numbers 9907 to 10059 inclusive.

Carried

Mayor Collins reminded Council of the official opening of the Melfort Post Office on Wednesday, January 14th, at 1:00 p.m.

04-10
Terry
Degelman

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:58 p.m.

Mayor

City Clerk