

**CITY OF MELFORT**  
**February 14, 2005**

Minutes of the City of Melfort Regular Meeting held on Monday, February 14, 2005, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Collins and Aldermen Lang, Abbott, White, Terry, Degelman and MacNaughton (arrived at 5:07 p.m.).

STAFF: J. Wade, City Manager; K. Ottenbreit, Director of Planning, Development & Leisure Services and D. Graham, Director of Works & Utilities.

**05-19**  
**Abbott**  
**White**

**MINUTES, REGULAR COUNCIL MEETING, JANUARY 17, 2005:**

That the minutes of the Regular Council meeting held on January 17, 2005, be adopted as circulated. **Carried**

**DELEGATION – MELFORT ROTARY CLUB**

On behalf of the Melfort Rotary Club, Ms. Gailmarie Anderson appeared before Council to present a proposal for a memorial garden for Melfort, as a 2005 Centennial legacy project.

Alderman Degelman inquired whether any thought had been given to incorporating a bandstand in a town square project? Ms. Anderson agreed that this could be a possibility. Ms. Anderson advised Council that she would be willing to sit on a committee to investigate this proposal as a centennial project.

Mayor Collins thanked Ms. Anderson for her presentation and referred the proposal to the Leisure Services Advisory Committee for recommendation to Council.

**05-20**  
**Degelman**  
**Lang**

**PROCLAMATIONS:**

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
April, 2005	Canadian Cancer Society, NE Unit	"Cancer Month"
February 20-26, 2005	Melfort Girl Guide Association	"Guide Scout Week"
March 6 . 12, 2005	N.E. Branch, Sask. Association of Social Workers	"Social Work Week"

**Carried**

**05-21**  
**Lang**  
**Degelman**

**APPOINTMENT – KIPABISKAU REGIONAL PARK BOARD:**

That we approve the appointment of Linda Haniak to the Kipabiskau Regional Park Board with a term expiring December 31, 2005, to fill the vacancy left by Bob Duns, who has accepted the board position of west cottage owners representative. **Carried**

**05-22**  
**White**  
**Abbott**

**SUPPORT BILL C-285 – AMEND *THE INCOME TAX ACT*:**

That in order to ensure the sustainability of junior hockey in Saskatchewan, the City of Melfort hereby joins with other Saskatchewan municipalities in expressing support for Bill C-285, an amendment to *The Income Tax Act* providing that income (up to \$8,000) received by an athlete from a non-profit club is excluded from taxation. **Carried**

**05-23**  
**Terry**  
**Abbott**

**APPROVE PROPOSED SUBDIVISION SE ¼ 4-45-18-W2M – PARCEL A:**

That we approve the plan of proposed subdivision, as prepared by Tri-City Surveys Ltd., showing the subdivision of SE ¼ Section 4-45-18-W2M, proposed Parcel A. The proposed subdivision complies with the Melfort Planning District Bylaw No. 67-08, subsection 7.2 (e) II. **Carried**

**05-24**  
**Terry**  
**Abbott**

**APPROVE RELOCATION OF FORMER CO-OP LUMBER STORE:**

That we, the Council for the City of Melfort, approve the relocation of the building (lumber store) located at the former Melfort Co-op lumber site to 618 Third Avenue North.

And further, that this approval be granted subject to the conditions detailed in the Building Inspector's report dated February 9, 2005.

And further, that Mr. Dennis Woolsey be notified in writing of this decision and the conditions of this approval. **Carried**

**05-25**  
**Abbott**  
**White**

**ENDORSE CITY MAYORS' POSITION – COLLECTION OF PARKING FINES:**

That the Council of the City of Melfort fully support the Saskatchewan City Mayors' Caucus position on the collection of outstanding parking ticket fines by SGI on license renewals. **Carried**

**05-26**  
**White**  
**Abbott**

**APPROVE CUPE LOCAL 777 COLLECTIVE AGREEMENT:**

That we approve the collective agreement between the City of Melfort and the Canadian Union of Public Employees Local Union No. 777, effective January 1, 2005, and expiring December 31<sup>st</sup>, 2007. **Carried**

**05-26(a)**  
**Abbott**  
**Terry**

**ENGAGE SUNCORP TO CONDUCT A PROPERTY APPRAISAL:**

That we engage Suncorp Valuations Ltd. of Saskatoon, Saskatchewan, to conduct an overall property appraisal for the City of Melfort in accordance with their proposal dated February 1, 2005. **Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Jan. 19/05: SUMA News Release . draft regs on hours of work.
2. Jan. 11/05: Minutes of the NE Area Transport Planning Committee.
3. Jan. 20/05: Minutes of the Melfort & District Museum Board.
4. Jan. 25/05: Letters from Cities re: support for Bill C-285.
5. Jan. 10/05: Letter from Minister of Labour to Business Owners re: Additional Hours of Work legislation.
6. Jan. 21/05: RCMP . change to criminal record check procedures.
7. Sep 29/Nov 4/Dec 2/04: Minutes of the N Central Transport Planning Committee.
8. January, 2005: Water Report.
9. Fact Sheet on Education Property Tax Relief.
10. Jan. 12/05: Minutes of the Melfort & Area Interagency.
11. Feb. 1/05: Letter from NewSask GM re: new deal/Kyoto targets.
12. Jan. 31/05: Letter from NE REDA re: Attendance at meetings to discuss Rail Infrastructure Report.
13. Feb. 1/05: FCM Members' Advisory . New Deal.
14. Jan. 12/05: Letter from Massage Therapist Assoc. re: development of regulating legislation. The Clerk has replied to the association by e-mail.
15. Jan. 21/05: SUMA . self-insurance coverage. Referred to the City Manager for completion.

16. Jan. 28/05: Melfort Tiger Lily School Division meeting invitation. Alderman Abbott and the Clerk will be attending.
17. Feb. 1/05: Letter re: Canada-Saskatchewan Municipal Rural Infrastructure Fund. Administration was instructed to complete the application form.
18. Feb. 9/05: Proposal from Melfort & District Senior CitizensqClub re: provision of permanent facility. Referred to the Planning & Development Committee.
19. Feb. 9/05: Letter from D. Johnson re: late charges on utilities bill. The City Manager will advise that the penalty policy will remain in effect.

### **MONTHLY INVESTMENT REPORT – DECEMBER, 2004/JANUARY, 2005**

**05-27**  
Terry  
Abbott

#### **MINUTES, PLANNING & DEVELOPMENT COMMITTEE, FEBRUARY 9, 2005:**

That the minutes of the Planning & Development Committee meeting held February 9, 2005, be adopted as circulated. **Carried**

**05-28**  
Terry  
Abbott

#### **MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, FEB. 10, 2005:**

That the minutes of the Community Development Advisory Committee meeting held February 10, 2005, be received. **Carried**

**05-29**  
Terry  
Abbott

#### **APPROVE MELFORT MUSTANGS LOAN AGREEMENT:**

That we authorize the Mayor and City Clerk to enter into a Loan Agreement with the Melfort Junior Hockey Association Inc., for the amount of \$28,747.45, to repay their ice arrears, plus accrued interest to the City of Melfort. The term of the loan shall be for five years, subject to 6% annual interest payable monthly on the principal balance of the loan outstanding. The principal balance of the loan is to be paid in full by February 28, 2010. **Carried**

**05-30**  
Terry  
Abbott

#### **APPROVE MELFORT MUSTANGS ICE RENTAL AGREEMENT – 2004-05:**

That we approve the Agreement for the use of the Northern Lights Palace Arena with the Melfort Mustangs Junior Hockey Association Inc. for the 2004-2005 hockey season. **Carried**

**05-31**  
Terry  
Abbott

#### **APPROVE BUSINESS INCENTIVE POLICY NO. 7.22:**

That we approve City of Melfort Policy No. 7.22, entitled "*Business Incentive Policy*" as recommended by the Planning & Development Committee and the Community Development Advisory Committee. **Carried**

### **BUILDING PERMIT REPORT – JANUARY, 2005**

#### **REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES**

- The Director reported that he had the opportunity to talk to members of the curling club, who expressed their happiness with the City, Robin and the rink staff during the Tankard. He commended Robin and the Palace staff for a job well done.

**05-32**  
Degelman  
Lang

#### **MINUTES, SPECIAL NEEDS TRANSIT COMMITTEE, FEBRUARY 7, 2005:**

That the minutes of the Special Needs Transit Committee meeting held February 7, 2005, be received. **Carried**

**REPORT – DIRECTOR OF WORKS & UTILITIES**

- The crew dug up two sewers due to problems.
- Snow removal is ongoing.
- Sewer flushing.
- Two individuals are completing their last WWC2 to be fully qualified.
- The department flushed and used the camera on a sewer line on Millburn.
- A crew was sent to Arborfield for water leak detection.
- The Department is working on preparing a proposed local improvement for Sunset Crescent.

**05-33**  
**Lang**  
**Degelman**

**BYLAW NO. 2005-02:**

That Bylaw No. 2005-02, being a bylaw of the City of Melfort to provide for the licensing and regulating of second-hand stores, pawn shops, salvage dealerships, auction dealerships, junk stores or shops and persons maintaining or keeping such stores or shops, be introduced and read a first time. **Carried**

**05-34**  
**Degelman**  
**Lang**

**BYLAW NO. 2005-02:**

That Bylaw No. 2005-02 be read a second time. **Carried**

**05-35**  
**Lang**  
**Degelman**

**BYLAW NO. 2005-02:**

That Bylaw No. 2005-02 be given three readings at this meeting. **Carried Unanimously**

**05-36**  
**Degelman**  
**Lang**

**BYLAW NO. 2005-02:**

That Bylaw No. 2005-02 be read a third time and passed. **Carried**

**05-37**  
**Abbott**  
**White**

**ACCOUNTS:**

That we approve for payment general cheque numbers 1541 to 1724 inclusive, in the total amount of \$387,853.11. **Carried**

Alderman Abbott gave a Winter Games update and reported that the volunteers are working hard.

In the Mayor's absence, Alderman Degelman will continue her Deputy Mayor duties up to March 4, 2005.

On behalf of the City, Mayor Collins congratulated the Miss Teen Canada Candidate from Melfort, Miss Amber Shmyr.

Melfort received a certificate of recognition from InfraGuide and our adoption of their policies to create sustainable communities.

**05-38**  
**White**  
**Abbott**

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:30 p.m.

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Mayor

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City Clerk

