

CITY OF MELFORT

April 4, 2005

Minutes of the City of Melfort Regular Meeting held on Monday, April 4, 2005, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:02 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Abbott, White, Terry, Lang and MacNaughton.

STAFF: J. Wade, City Manager; D. Graham, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, City Clerk.

05-62
Terry
MacNaughton

MINUTES, REGULAR COUNCIL MEETING, MARCH 21, 2005:

That the minutes of the Regular Council meeting held on March 21, 2005, be adopted as circulated. **Carried**

The minutes were amended on page 4 to revise the name %Melanie Doan+to %Melanie Dolton+

05-63
Abbott
White

APPROVE 2005 RECORDS DISPOSAL:

That we approve the destruction of records detailed in the attached document entitled "2005 Record Disposal Schedule", in accordance with the requirements of the City of Melfort Records Retention and Disposal Schedule. **Carried**

The Clerk will be investigating options for commercial shredding of records.

05-64
Lang
Abbott

ENDORSE TERMS OF MUNICIPAL RURAL INFRASTRUCTURE FUND PROGRAM:

That the City of Melfort agrees to and will abide by the terms and conditions of the Municipal Rural Infrastructure Fund program, those terms being:

That the City of Melfort shall:

- conduct an open tendering process
- manage the construction of the project
- fund the municipal share of the project
- fund ongoing operation and maintenance of the works
- follow any mitigation measures as required by *The Canadian Environmental Assessment Act* and *The Environmental Assessment Act* (Saskatchewan).

Carried

05-65
White
Abbott

APPROVE SALVATION ARMY RED SHIELD APPEAL:

That we approve the request from The Salvation Army Melfort, dated March 29th, 2005, to hold the Red Shield Appeal in the City of Melfort from May 2nd to May 31st, 2005.

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. Mar. 17/05: Minutes of Melfort & District Museum Board.
2. Feb. 24/05: Minutes of NC Transportation Planning Committee.
3. Mar. 21/05: Annual Meeting Invitation . April 13, 2005, Glaslyn.
4. Mar. 15/05: Hon. R. Goodale, Minister of Finance, address to the Regina Chamber of Commerce.

5. Mar. 7/05: Request for support . Pelmorex All Channel Alert Proposal. The City Manager is to investigate this request further and what is currently being done before the City offers their support.
6. Mar. 30/05: Letter from Melfort & District Curling Club re: closure notice. Referred to the Planning & Development Committee.

REPORT – FINANCE & ADMINISTRATION

- On behalf of the City, the Clerk wished Mrs. Vickie Singer well on her new employment as she leaves the office on April 12, 2005.
- The Department has been preparing for budget.
- Alderman Abbott reminded Council that the budget session will start at 4:00 p.m. on Wednesday, April 6, 2005.

05-66
Terry
MacNaughton

APPROVE CARCO INTERNATIONAL AGREEMENT – SLAUGHTER FACILITY:

That we authorize the Mayor and City Clerk to enter into an agreement with CARCO International for the provision of consulting services for the Northeast Saskatchewan Meat Processing Facility project, at a retainer fee of Twelve Thousand Dollars (\$12,000.00). **Carried**

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The wave machine is out of service as repairs are undertaken on the compressor at the NLP Pool.
- The crew is in transition between winter and spring, doing maintenance work at the arenas and preparing for the spring and summer season.
- The Community Development Manager is now finished the trade show season. He participated in the shows at Regina, Saskatoon and Lloydminster.
- The community survey will be circulated this week. The Departments look forward to a good response from the community.

05-67
Lang
Abbott

AUTHORIZE PREPARATION OF L.I. REPORT – SUNSET CRESCENT:

That the Director of Works & Utilities prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993*, with respect to the local improvement listed below:

Work	On	From	To
Full Depth Paving	Sunset Crescent	Quebec Street	Quebec Street

which has an estimated cost of \$57,500.00. **Carried**

A survey of Sunset Crescent property owners indicates that 80% of owners are in favour of proceeding with this project.

05-68
Terry
Lang

ADOPT L.I. REPORT – SUNSET CRESCENT FULL-DEPTH PAVING:

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$57,500.00;

Work	On	From	To
Full Depth Paving	Sunset Crescent	Quebec Street	Quebec Street

And, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**05-69
Lang
Terry**

AWARD 2005 PAVING PROGRAM TENDER:

That the City of Melfort award the 2005 Paving Program tender to Paramount Paving Ltd., Saskatoon, Saskatchewan, in accordance with their tender bid of Four Hundred and Thirty-eight Thousand Twenty Dollars and Fifty-five Cents (\$438,020.55), GST included. **Carried**

REPORT – DIRECTOR OF WORKS & UTILITIES

- The crew has been cleaning up a property on McDonald Road.
- The Foreman attended a meeting in P.A. regarding the fleetnet program.
- On Tuesday, March 22, there was a momentary drop in water pressure due to the pumps quitting at the water plant during some maintenance.
- The Department has been repairing winter water break excavations.
- A serious water break occurred over the Easter weekend and was back in service the Monday afternoon following.
- Numerous hours have been spent thawing catch basins and culverts, opening ditches, grading and opening gutters.
- The crew has been patching potholes and cracks on Broadway Avenue and Saskatchewan Avenue.
- Street sweeping started today.

**05-70
Abbott
White**

ACCOUNTS:

That we approve for payment general cheque numbers 1949 to 2031 inclusive, in the total amount of \$190,841.47. **Carried**

The Chamber of Commerce will be holding a City-wide pep rally to promote the Civic Pride Campaign on April 15, 2005, at 1:15 p.m. at the Northern Lights Palace.

Council members confirmed their attendance at the Mel-Bex Awards Banquet. Aldermen White and Degelman are yet to confirm.

**05-71
Terry
MacNaughton**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:35 p.m.

Mayor

City Clerk