

CITY OF MELFORT

April 17, 2006

Minutes of the City of Melfort Regular Meeting held on Monday, April 17, 2006, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:01 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Lang, White, Degelman and MacNaughton.

STAFF: J. Wade, City Manager; D. Graham/G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services; C. Stevenson, City Treasurer and H. Audette, City Clerk.

06-79
Lang
Degelman

MINUTES, REGULAR COUNCIL MEETING, APRIL 3, 2006:

That the minutes of the Regular Council meeting held on April 3, 2006, be adopted as circulated. **Carried**

06-80
Degelman
Lang

MINUTES, SPECIAL COUNCIL MEETING, APRIL 6, 2006:

That the minutes of the Special Council Meeting held on April 6, 2006, be adopted as circulated. **Carried**

DELEGATION

Melfort & District Museum Board

Representing the Melfort & District Museum Board, Mr. Ingvar Berggren, Chairman, reviewed the Museum's activities and achievements over the past year:

- Powerhouse renovations, new horticultural component added, demolished blacksmith shop and rebuilt the walls.
- Manned several barbeques through the summer.
- Participated in Back to the 50's with the Ford Coupe.
- Operated the summer youth program.
- Site of Canada Day festivities.
- Participated in Melfort Exhibition . charged an admission for the first time.
- Site of the noon luncheon for the Communities in Bloom judging entourage.
- Initiated the Dr. Shadd dedication and continue researching his life.
- Held a crafters' fair during the centennial celebration.
- Volunteer appreciation supper.
- Continue the outreach program in the Melfort Mall.
- Held the Festival of Trees, in cooperation with the Travelodge.
- 6 of 19 buildings complete with eavestroughing . some landscaping required. Water is a major challenge with older buildings.
- 14,800 artifacts on file, with 4,200 pictures as part of the archives.
- Museum is dealing with long range planning (i.e. farmyard barns, livery stables, country churches, country elevators).
- The Museum requires a power upgrade (\$6,800 just to bring power to the site).

Mr. Berggren referred to the 2006 Preliminary Budget and reported that of the \$25,000 budgeted in revenue from the Museum's Grant Program; the Museum will receive only \$13,700. The Melfort & District Museum Board is requesting that the City maintain their existing level of funding, as the Board is looking at other areas of financing to cover their increased operating expenses. He thanked the various City departments for their assistance. On behalf of the City, Mayor Collins expressed his appreciation to the

members of the Melfort & District Museum Board for their work in maintaining this valuable asset and the preservation of artifacts.

GENERAL SUNDRY COMMUNICATION ITEMS

1. Apr 3/06: NewSask . 5th Annual Youth Business Excellence Awards. RSVP to the Mayor or Clerk.
2. Mar 30/06: Letter from Allied Health Committee re: strategic plan.
3. Mar 23/06: Thank you from West Wind Aviation to Gerald Gilmore.
4. March, 2006: Water Report
5. Apr 7/06: FCM MembersqAdvisory . municipal advocacy kit.
6. Apr 11/06: FCM Mission to the United Kingdom . CEP.
7. Budget 2006-07 . Department of Industry & Resources
8. Applied Suicide Intervention Skills Training . June 7 & 8, 2006.
9. Apr 9/06: Museum budget allocation request for 2006.
10. Mar 30/06: SUMA Membership Renewal & 2006 SUMA Golf Info. Aldermen White and MacNaughton will register for golf.
11. May 24/06: Invitation to Grad Dinner & Ceremonies . FAS Certificate Program. RSVP by May 10 to the Clerk.

06-81
Lang
White

MINUTES, COMMITTEE OF THE WHOLE, APRIL 6, 2006:

That the minutes of the Committee of the Whole meeting held on April 6, 2006, be adopted as circulated. **Carried**

06-82
Degelman
Lang

MINUTES, BUDGET SESSION, APRIL 11, 2006:

That the minutes of the City of Melfort Budget Session held on Tuesday, April 11th, 2006, be adopted as circulated. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – MARCH, 2006

REPORT – CITY TREASURER

- The Finance Department has been working on budget and typical month-end duties.

06-83
Lang
Degelman

AUTHORIZE CAMPGROUND OPERATION LEASE AGREEMENT:

That we authorize the Mayor and City Clerk to enter into the Melfort South Campground Operation Lease Agreement between the City of Melfort and Mr. Bryan Lutz of Melfort, Saskatchewan, for the term May 15 to September 15 for the years 2006 to 2010.

Carried

The Campground Lease Agreement was revised to add the word %hours+after the word %twenty-four+on the last line of Page 1.

BUILDING PERMIT REPORT – MARCH, 2006

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The Department is investigating skateboard park options.
- The redesign of the City website is continuing.

- Summer staff positions are being advertised.
- The crew is preparing equipment for the parks season.
- The Department will put out the skateboard equipment as soon as repairs are completed.

06-84
Degelman
White

MINUTES, BOARD OF POLICE COMMISSIONERS, APRIL 11, 2006:

That the minutes of the Board of Police Commissioners meeting held on April 11, 2006, be received. **Carried**

Council authorized the Manager to begin preparing a Protective Services Commission bylaw. The issue concerning pawned property user fees has been referred to the next Mayors/Managers meeting.

06-85
White
Degelman

ADOPT CITY OF MELFORT EMERGENCY PLAN:

That the Council of the City of Melfort hereby adopts the City Emergency Plan, dated April 5, 2006, to use as a guideline for the City of Melfort in order to respond effectively in the event of a disaster or major emergency that threatens the health, safety and welfare of the citizens of Melfort. **Carried**

MUNICIPAL POLICING REPORT – MARCH, 2006

REPORT – DIRECTOR OF WORKS & UTILITIES

- The crew has been thawing catch basins, culverts and doing some ditching.
- Gravel was hauled to Sunset Crescent.
- Two water breaks have been repaired.
- Street sweeping is underway.
- The crew has started the patching program.
- Campground cleanup has been started.
- The department purchased a new diesel fuel tank on the advice of our insurers.
- Draining of lagoons has started. There is additional work required on the old lagoon before it is operational.

06-86
Lang
Degelman

ACCOUNTS:

That we approve for payment general cheque numbers 4766 to 4838 inclusive, in the total amount of \$124,069.40. **Carried**

06-87
Degelman
Lang

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:54 p.m.

Mayor

City Clerk