

CITY OF MELFORT

July 10, 2006

Minutes of the City of Melfort Regular Meeting held on Monday, July 10, 2006, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:02 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Abbott, Terry, Lang, White, Degelman and MacNaughton.

STAFF: J. Wade, City Manager; G. Hnatiuk, Director of Works & Utilities; C. Stevenson, City Treasurer and H. Audette, Recording Secretary.

06-146
White
Lang

MINUTES, REGULAR COUNCIL MEETING, JUNE 12, 2006:

That the minutes of the Regular Council meeting held on June 12, 2006, be adopted as circulated. **Carried**

06-147
Degelman
White

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

DATE	ORGANIZATION	PROCLAMATION
September, 2006	Muscular Dystrophy Canada	%Muscular Dystrophy Awareness Month+
Carried		

06-148
Degelman
Abbott

APPOINT FOIP COORDINATORS:

That the City Manager and City Clerk be officially appointed as the Mayor's delegates for the administration and coordination of the City of Melfort's obligations under *The Local Authority Freedom of Information and Protection of Privacy Act*, in accordance with the requirements of Section 50. **Carried**

Alderman White declared conflict of interest and abstained from discussion and voting on the following resolution concerning the Melfort Golf & Country Club loan guarantee.

06-149
Terry
Lang

APPROVE MELFORT GOLF & COUNTRY CLUB LOAN GUARANTEE:

That whereas increasing maintenance costs, unavailable parts and improved staffing efficiencies have led to the Melfort Golf & Country Club's decision that it is immediately necessary for them to replace their mowing equipment;

AND WHEREAS they have approached the Advantage Credit Union to arrange financing;

AND WHEREAS the Melfort Golf & Country Club requests the City to guarantee the new loan as per the requirements of the City of Melfort's previous loan guarantee (balance of previous loan guarantee is \$223,541.11);

AND WHEREAS the Advantage Credit Union, prior to considering this request, requires the City to provide its guarantee;

THEREFORE BE IT RESOLVED, that the Council of the City of Melfort approves the financing proposal and agrees to guarantee a loan in the amount of \$68,433.70. The said loan will be amortized over a five-year period at a floating rate of prime plus .5% with a monthly payment of principal and interest in the amount of \$2,680.92 from May to October annually and no payments from November to April. As a result, the City has

guaranteed the indebtedness of the Melfort Golf & Country Club to a maximum of \$291,974.81. **Carried**

The above resolution was passed with the understanding that the City of Melfort will not support any further increases in the Golf Club's debt position until such time as the new loan guarantee is paid back in full and the balance of the first guarantee is reduced. Further, the Club is to provide the City with a five-year plan, updated on an annual basis. The City agreed to sign a Memorandum of Understanding with the Melfort Golf & Country Club to detail the terms and conditions of the City's guarantee.

GENERAL SUNDRY COMMUNICATION ITEMS:

1. June 12/06: Letter from SPMC re: former Parkland Hospital site.
2. June 7/06: Thank you from SK Bid Comm . 2009 IIHF World Jr. Championships
3. June 22/06: FCM Members Advisory re: plan to fight fiscal imbalance
4. June 16/06: Letter from Hon. Mac Harb re: tabled motion for a Smoke-Free Canada
5. June 19/06: Letter from SACC re: amend Cities Act to apply unpaid utility charges to the tax roll. Council offered their support of this amendment.
6. June 26/06: Letter from Advoco Consulting re: municipal consulting
7. June 20/06: Minutes of Melfort & District Museum Board
8. July 6/06: Kelsey Trail News Release re: Doug Terry receives national life member award.
9. June 12/06: Letter from Legion re: sidewalk and curb fronting the Legion building. The Director advised that curb repairs will be done this summer, but the sidewalk is not as high a priority as sidewalks in other areas. One tree has been removed.
10. June 16/06: Letter from Insp. Mills, RCMP % Division re: review of policing services . community consultation. Referred to the Police Commission.
11. July 6/06: Request from Kipabiskau Regional Park for funding from gas tax regional grant. The Manager is to advise that Council has committed this funding to the NESCO infrastructure project.

06-150
Abbott
Degelman

MINUTES, COMMITTEE OF THE WHOLE, JUNE 26, 2006:

That the minutes of the Committee of the Whole meeting held on June 26, 2006, be adopted as circulated. **Carried**

06-151
Terry
Lang

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, JUNE 19, 2006:

That the minutes of the Legislative & Finance Committee meeting held June 19, 2006, be adopted as circulated. **Carried**

06-152
Terry
Lang

APPROVE INCREASE TO COUNCIL INDEMNITIES:

That effective January 1, 2007, the indemnities for the Council of the City of Melfort be set as follows:

Mayor	\$15,298 per annum
Alderman	\$ 7,649 per annum

And further, that effective January 1, 2008, and in all subsequent years, the increase to Council indemnities shall be equal to the annual percentage increase granted to the CUPE Local 777. **Carried**

06-153
Terry
Lang

AMEND TRAVEL POLICY NO. 1.11:

That we approve City of Melfort Policy No. 1.11, entitled "Travel Policy", as amended.
Carried

TAX COLLECTION COMPARATIVE STATEMENT – JUNE, 2006

INVESTMENT REPORT – MAY 31 & JUNE 30, 2006

REPORT – CITY TREASURER

- At the June GFOA meeting, discussion centred around the approval of the tangible asset accounting section of the handbook, which moves from expenditure-based to cost-based accounting for capital assets effective January 1, 2009. This has a significant impact on municipalities. The provincial treasurers feel it will make the financial statement more difficult to read and will add a tremendous workload.
- The Treasurer and two office staff attended a regional Vadim meeting in Melville, where she was nominated to sit on a Client Advisory Review Team to help improve the Saskatchewan property tax system. All consultations will be done by web.
- The appeal deadline was June 30. One residential appeal and one commercial appeal were filed; both likely will be settled by way of agreements to adjust.
- 2006 taxes were due June 30, 2006. Interest accrues at 1% per month, with the exception of December when 2% interest is applied.
- The provincial treasurers have been instructed to produce a 10-year capital deficiency report and fiscal imbalance data for the previous 5-year period for the City Mayors Caucus to use in their lobbying efforts. This information is due by August 14.

06-154
Degelman
Abbott

MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, JUNE 27, 2006:

That the minutes of the Community Development Advisory Committee meeting held on June 27, 2006, be received. **Carried**

06-155
Abbott
Degelman

APPROVE PERMANENT SKATEBOARD PARK PROJECT:

That we approve the use of the Kinsmen outdoor rink as a permanent summer skateboard park. And further, that we contract Paramount Paving Ltd. of Saskatoon, Saskatchewan, to pave the outdoor rink at a total cost of Eleven Thousand Nine Hundred and Eight Dollars (\$11,908.00) plus GST, to be funded from the Parks Reserve. **Motion Defeated**

Lengthy discussion ensued over the site for the relocation of the skateboard park. It was noted that if the City does not provide an area, we are encouraging uncontrolled skateboarding and may be increasing our liability. The matter was referred back to Administration to explore the option of utilizing Parcel 6 and report back to Council. A special meeting may be called to finalize the location of the park.

BUILDING PERMIT REPORT – JUNE, 2006

REPORT – DEPARTMENT OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- Site preparation is underway for the new entrance sign on Highway 6.
- Work will be commencing tomorrow on construction of the gazebo at the Memorial Park.

MUNICIPAL POLICING REPORT – MAY, 2006

REPORT – DIRECTOR OF WORKS & UTILITIES

- The water line installation and commissioning has been completed to BP Oilfab.
- A sewer connection and manhole has been installed to Thomson Meats.
- Two water breaks were repaired and two sewer lines were replaced.
- The sidewalk in front of Shoppers Drug Mart was replaced.
- Four days were spent vacuuming out Northcott, Hamilton and Charles Street manholes due to grease from Thomson Meats.
- Dust control was applied to portions of Melfort Street, South Avenue and Broadway South.
- Mudjacking has been rescheduled for the beginning of August.
- Renew Surface Systems have been scheduled for the beginning of August and will be repairing the curb in front of the Legion building.
- Paramount Paving has been rescheduled to commence work at the end of July.
- The planking on the CNR crossing will be shimmed to smooth out the roughness on July 14.
- The Department of Highways has painted lines on Saskatchewan Avenue, Star City Road, McDonald Avenue and Broadway Avenue North.
- The crew is commencing the base preparation for paving of Sunset Crescent.
- The Director is preparing a fuel tender.
- A tour of the REACT landfill in Humboldt has been scheduled on July 19.
- Alderman White thanked the Director for assisting the golf club with surveying.

06-156
Abbott
Degelman

ACCOUNTS:

That we approve for payment general cheque numbers 5229 to 5465 inclusive, in the total amount of \$764,058.33. **Carried**

06-157
Terry
Lang

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:26 p.m.

Mayor

City Clerk