

CITY OF MELFORT

November 6, 2006

Minutes of the City of Melfort Regular Meeting held on Monday, November 6, 2006, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Abbott, Terry, Lang, White, Degelman and Elliott.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, Recording Secretary.

The City Manager called the meeting to order at 5:00 p.m. and performed the ceremony to swear-in newly elected Mayor Kevin Phillips, who then proceeded to swear-in each of the Councillors. Mayor Phillips assumed the chair and gave a public address identifying some of the goals of the new Council and his vision for the next term of office.

06-220
Degelman
Terry

MINUTES, REGULAR COUNCIL MEETING, OCTOBER 16, 2006:

That the minutes of the Regular Council meeting of the City of Melfort held on October 16, 2006, be adopted as circulated. **Carried**

06-221
Elliott
White

DEPUTY MAYOR APPOINTMENTS:

That we approve of the following Deputy Mayor appointments:

2006	November & December	Councillor Abbott
2007	January & February	Councillor Degelman
	March & April	Councillor Elliott
	May & June	Councillor Lang
	July & August	Councillor Terry
	September & October	Councillor White
2008	November & December	Councillor Abbott
	January & February	Councillor Degelman
	March & April	Councillor Elliott
	May & June	Councillor Lang
	July & August	Councillor Terry
2009	September & October	Councillor White
	November & December	Councillor Abbott
	January & February	Councillor Degelman
	March & April	Councillor Elliott
	May & June	Councillor Lang
2009	July & August	Councillor Terry
	September & October	Councillor White

Carried

06-222
Degelman
Abbott

2007 REGULAR COUNCIL MEETING DATES:

That we approve the following 2007 Regular Council meeting dates, commencing at 5:00 p.m.:

Monday	January 15 th , 2007
Monday	February 12 th , 2007
Monday	March 5 th & 19 th , 2007
Monday	April 2 nd & 16 th , 2007
Monday	May 14 th , 2007
Monday	June 11 th , 2007
Monday	July 16 th , 2007
Monday	August 13 th , 2007

Monday	September 10 th , 2007	
Monday	October 15 th , 2007	
Monday	November 5 th & 19 th , 2007	
Monday	December 10 th , 2007	Carried

**06-223
Abbott
Degelman**

SUMA 2006 MUNICIPAL LEADERSHIP WORKSHOP & REGIONAL MEETING:

That we authorize the following individuals to attend the 2006 SUMA Municipal Leadership Workshop and Regional Meeting to be held on Thursday, November 16, 2006, at the Tisdale Civic Centre:

- Mayor Kevin Phillips
 - Councillor Lynn Abbott
 - Councillor Diane Degelman
 - Councillor Terry Elliott
 - Councillor Rick Lang
 - Councillor Doug Terry
 - Councillor Jason White
- Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Oct, 2006: SUMA Urban Voice, Vol. 11, No. 4.
2. Call for Resolutions: 102nd Annual SUMA Convention Feb 4-7/07
3. SUMA Campaign flyer . Revenue Sharing & Infrastructure Funding
4. Oct 16/06: Letter from CUPW re: moratorium on Post Office Closures and Rural Delivery; request to pass resolution.
5. Oct 27/06: Letter from Joe Dunn re: potential for corrections facility. It was noted that the City does not have title to the former Parkland facility. The suggestion to convert it to a corrections facility has been raised with the Minister of Justice, but no action was taken by the Province.
6. Oct 19/06: Minutes of Melfort & District Museum Board.
7. Oct 26/06: Declaration of Election Results.
8. Nov 8/06: Melfort & Area Interagency Agenda and Sept 13 minutes.
9. Registration Form: NE SUMA Fall Regional Meeting.
10. Oct 30/06: Sask Environment . Lagoon Inspection Report. The Director of Works & Utilities is taking steps to address the issues raised by SERM. There will be some impact on the 2007 budget.
11. Nov 6/06: Memo from City Manager re: Bylaw Enforcement.
12. City Christmas Party Invite . RSVP to 752-5911 by Nov. 22/06.

**06-224
Elliott
White**

MINUTES, COMMITTEE OF THE WHOLE, OCTOBER 16, 2006:

That the minutes of the Committee of the Whole meeting held on October 16, 2006, be adopted as circulated. **Carried**

**06-225
Terry
Degelman**

TAX CANCELLATIONS:

That we approve tax cancellations in the amount of One Thousand Two Hundred and Thirteen Dollars and Fifty-two Cents (\$1,213.52), as attached. **Carried**

**06-226
White
Elliott**

ELECTED OFFICIALS GROUP INSURANCE:

That effective November 6, 2006, the elected officials for the City of Melfort are to be enrolled on the City's group insurance program, in accordance with the March 14th recommendation of the Legislative & Finance Committee, limited to the following benefits:

- a) \$10,000 Group Term Life Insurance
- b) \$10,000 Accidental Death, Disease & Dismemberment Insurance
- c) Dental Care **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – OCTOBER, 2006

REPORT – CITY TREASURER

- On November 15-16, the administrative front-line staff will be attending a GFOA-sponsored session on problem analysis and decision making.
- The Finance Department will attempt to prepare the preliminary budget package by the December Council meeting or December 31st at the latest.
- The Director has been meeting with photocopier sales reps to discuss the City's invitation to bid, as the City's lease expires at the end of November. Serviceability, cost efficiency and printer driver quality will be key factors in the bid.

BUILDING PERMIT REPORT – OCTOBER, 2006

BYLAW ENFORCEMENT REPORT – OCTOBER, 2006

With respect to junk vehicles and unsightly premises, the Director advised that initial contact has been made with property owners to give them an opportunity to comply with the bylaw prior to enforcement.

The Manager circulated a summary of bylaw offences to date. To Councillor Degelman's statement about terminating this position and insisting that the RCMP assume this responsibility, Councillor Lang replied that bylaw enforcement is not a priority for the RCMP and he is not in favor of terminating this position until another solution is developed that would address the City's liability and safety concerns. Councillor Lang would like to see warning tickets issued for every first offence and suggests that a digital image be taken at the same time, as suggested in the City Manager's memo dated November 6, 2006.

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- A sub-committee of the Winter Games Corporate Board has been struck to explore options for legacy projects.
- The City entrance signs have been installed.
- The Memorial Garden is complete and a dedication ceremony was held on October 23, 2006.
- The Department is in the process of preparing the 2007 budget.

On behalf of Council, Mayor Phillips commended the Director and the Memorial Garden Committee for their work on this project.

**06-227
Degelman
Terry**

AWARD 2007 ROAD GRAVEL TENDER:

That the 2007 road gravel tender for 3,200 cubic yards be awarded to Folden Trucking Ltd., Melfort, Saskatchewan, for a total amount of Thirty-four Thousand One Hundred and Ninety-one Dollars and Thirty-six Cents (\$34,191.36), taxes included.

Further, that invoicing for the above gravel supplies will be done in the year 2007.
Carried

06-228

White
Elliott**AWARD 2007 BASE GRAVEL TENDER:**

That the 2007 base gravel tender for 4,200 cubic yards be awarded to Geo Sterner Trucking, Melfort, Saskatchewan, for a total amount of Forty Thousand Five Hundred and Thirteen Dollars and Twenty Cents (\$40,513.20), taxes included.

Further, that invoicing for the above gravel supplies will be done in the year 2007.

Carried

06-229

Degelman
Abbott**AWARD 2007 SUB-BASE GRAVEL TENDER:**

That the 2007 sub-base gravel tender for 2,500 cubic yards be awarded to Geo Sterner Trucking, Melfort, Saskatchewan, for a total amount of Eighteen Thousand Eight Hundred and Fifteen Dollars (\$18,815.00), taxes included.

Further, that invoicing for the above gravel supplies will be done in the year 2007.

Carried

REPORT – DIRECTOR OF WORKS & UTILITIES

- The Director alerted Council about today's sewer line break that saw roughly 325 gallons/minute of sewer effluent spill into Melfort Creek before vacuum trucks could be pressed into service. Staff is on site and the Environmental Officer from Sask. Environment has been to the site to inspect the spill.
- Two staff members attended the CWWA Convention and five members attended a wastewater lagoon operation and maintenance seminar in Nipawin.
- The Director attended a North East Area Transport Planning Committee meeting and a Clearing the Path forum.
- One water break was repaired and one sewer line replaced by City crews.
- Storm sewer was installed on Main Street and Stovel Avenue West.
- The Director has ordered a 2006 Subsidiary Directory.
- The Director toured the Saskatoon landfill.
- The tender closed for the Public Works Shop Addition, but the lowest tender was three times over the budget. The project was tendered in accordance with City policy.

06-230

Abbott
Degelman**BYLAW NO. 2006-21:**

That Bylaw No 2006-21, being a bylaw of the City of Melfort to authorize a special assessment with respect to the undertaking of full depth asphalt paving on Sunset Crescent as a local improvement, be introduced and read a first time. **Carried**

06-231

White
Elliott**BYLAW NO. 2006-21:**

That Bylaw No. 2006-21 be read a second time. **Carried**

06-232

Terry
Degelman**BYLAW NO. 2006-21:**

That Bylaw No. 2006-21 be given three readings at this meeting. **Carried Unanimously**

06-233

Degelman
Terry**BYLAW NO. 2006-21:**

That Bylaw No. 2006-21 be read a third time and passed. **Carried**

06-234
White
Elliott

ACCOUNTS:

That we approve for payment general cheque numbers 6227 to 6410 inclusive, in the total amount of \$310,096.80. **Carried**

06-235
Degelman
Abbott

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:10 p.m.

Mayor

City Clerk