

CITY OF MELFORT

July 16, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, July 16, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:04 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, White, Elliott, Abbott, Terry and Degelman.

STAFF: J. Wade, City Manager; G. Hnatiuk, Director of Works & Utilities and H. Audette, City Clerk.

07-189
Terry
Lang

MINUTES, REGULAR COUNCIL MEETING, JUNE 11, 2007:

That the minutes of the Regular Council meeting of the City of Melfort held on June 11, 2007, be adopted as circulated. **Carried**

07-190
White
Elliott

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
July 15-21, 2007	Lifesaving Society	%Drowning Prevention Week+
September, 2007	Muscular Dystrophy Canada	%Muscular Dystrophy Awareness Month+

Carried

07-191
Elliott
White

NOMINATE D. COLLINS TO NEWSASK COMMUNITY FUTURES BOARD:

That we nominate Mr. Darrell Collins for the position of Zone 4 Director on the Newsask Community Futures Development Corporation Board, for an additional two-year term ending August 21, 2009. **Carried**

07-192
Abbott
Degelman

APPROVE RELOCATION OF DWELLING & GARAGE – BARRY ROBERTS:

That we, the Council for the City of Melfort, approve the relocation of a dwelling and garage into the City of Melfort as requested by Mr. Barry Roberts, to an area to be determined and approved by the Planning & Development Department.

Further, that this approval be granted subject to the conditions detailed in the Building Inspector's report dated June 26, 2007, and compliance with all municipal, provincial and federal requirements and regulations.

And further, that the owner, Mr. Barry Roberts, be notified in writing of this approval and the conditions of this approval. **Carried**

07-193
Degelman
Abbott

APPROVE RELOCATION OF MOBILE HOME – KEN HARDY:

That we, the Council for the City of Melfort, approve the relocation of a mobile home from Pathlow, Saskatchewan, to 205 Fourth Avenue, as requested by Mr. Ken Hardy.

Further, that this approval be granted subject to the conditions detailed in the Building Inspector's report dated June 22, 2007, and compliance with all municipal, provincial and federal requirements and regulations. **Motion Defeated**

GENERAL SUNDRY COMMUNICATION ITEMS

1. June 25/07: Letter from Chamber re: fair parade route. The Works & Utilities Department will block off the streets for the Chamber.
2. June 13/07: FCM Members Advisory . New President, table officers.
3. July 11/07: FCM - New Funding Opportunity for Water and Brownfield Projects.
4. June 27/07: Thank you letter from Canadian Cancer Society re: 2007 Relay for Life.
5. June 21/07: Minutes of Melfort & District Museum Board Meeting.
6. June 6/07: Minutes of NE Area Transportation Planning Committee.
7. June, 2007: SUMA Urban Voice, Vol. 12, No. 3.
8. July 11/07: Memo from Director re: Order to Remedy Contravention . 501 Crawford Avenue E. Council concurred with the Department's recommendation to grant the appeal of the Order subject to the owner complying with all conditions placed on the repairs to the building.
9. July 3/07: Letter from D. Rumberger re: request to relax 60qfrontage required for duplexes. Referred to the Planning & Development Department.

07-194

Terry
Lang**MINUTES, LEGISLATIVE & FINANCE COMMITTEE, JUNE 15, 2007:**

That the minutes of the Legislative & Finance Committee meeting held on June 15, 2007, be adopted as circulated. **Carried**

07-195

Terry
Lang**MINUTES, LEGISLATIVE & FINANCE COMMITTEE, JULY 9, 2007:**

That the minutes of the Legislative & Finance Committee meeting held July 9, 2007, be adopted as circulated. **Carried**

07-196

Terry
Lang**TAX CANCELLATIONS:**

That we approve tax cancellations in the amount of Eleven Thousand, Three Hundred and Twenty-seven Dollars and Nine Cents (\$11,327.09), as attached. **Carried**

07-197

Terry
Lang**AMEND TAX RECEIPT POLICY 1.45:**

That we approve the amendment to Policy 1.45 . Tax Receipt Policy, as attached. **Carried**

07-198

Terry
Lang**EXTEND AON INSURANCE CONTRACT TO DECEMBER 31, 2009:**

That we authorize the Mayor and City Clerk to sign the renewal of the Service Agreement between AON Reed Stenhouse Inc. and the City of Melfort, for the provision of insurance brokerage and risk management consulting services, subject to the terms and conditions contained in the original agreement dated December 31, 2004. The contract will be renewed for a further term of two years, expiring December 31, 2009. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – JUNE, 2007**MONTHLY INVESTMENT REPORT – JUNE, 2007****REPORT – CITY TREASURER**

- 62 tax liens were recently applied.
- 29 assessment appeals were received; the majority are expected to be handled through Agreements to Adjust. The Board of Revision is scheduled on September 13, 2007.

- The Department, with Don Graham's assistance, is continuing work on collecting data for the tangible capital asset program in order to achieve compliance by January 1, 2008.

07-199
Abbott
Degelman

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, JUNE 29, 2007:

That the minutes of the Planning & Development Committee meeting held on June 29, 2007, be adopted as circulated. **Carried**

07-200
Degelman
Abbott

MINUTES, RESIDENTIAL GROWTH COMMITTEE, JUNE 21, 2007:

That the minutes of the Residential Growth Committee meeting held on June 21, 2007, be received. **Carried**

07-201
Abbott
Degelman

APPROVE CONTRACT FOR ARCHITECTURAL SERVICES – AODBT:

That we hereby approve the Contract for Architectural Services dated May 7, 2007, between the City of Melfort and AODBT Olfert Dressel Burnyeat Tracey Architects Ltd., Saskatoon, Saskatchewan, for the provision of architectural services for the design, bid, construction coordination and delivery of the proposed Melfort Multi-Use Facility.

And further, that the Mayor and City Clerk be authorized to duly execute the said Agreement on behalf of the City of Melfort. **Carried**

07-202
Abbott
Degelman

LISTING OF CITY PROPERTIES FOR SALE:

That we authorize the listing of select properties with the Melfort Real Estate Council of SRAR, for a fee of 6% or a minimum of \$600.00 for the sale of City-owned properties. Properties are to be selected and approved by the Planning & Development Committee. **Carried**

07-203
Abbott
Degelman

PLAN OF PROPOSED SUBDIVISION – BLOCK T3, BLOCK 119:

That we approve the Plan of Proposed Subdivision dated May 12, 2007, as prepared by Tri-City Surveys Ltd., of all of Block T3, Plan 97PA22683 into Lots 1-8, to accommodate duplex dwellings, a permitted use in an R2-Medium Density Residential District.

Further, that we request the Community Planning Branch to change the T3 block designator for this proposal to Block 119, in order to maintain consistency in block designators within the City of Melfort, resulting in a new legal land description for the proposed subdivision of Lots 1-8, Block 119, Plan 97PA22683. **Carried**

BUILDING PERMIT REPORT – JUNE, 2007

BYLAW ENFORCEMENT REPORT – JUNE, 2007

- The Weed Inspector spent 10 hours in June inspecting and monitoring nuisance properties.
- Two dogs were impounded and euthanized with the owners' consent. Three dogs were reported loose, with one impounded and two warned, eight reports of barking dogs and one report of a raccoon were received.

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The Department has been extremely busy processing land sale agreements and working on other development initiatives.
- The new Pool Manager, Jess Adelman, was introduced to Council.

07-204
White
Elliott

MINUTES, AIRPORT BOARD, JUNE 12, 2007:

That the minutes of the Airport Board meeting held on June 12, 2007, be received.
Carried

07-205
Elliott
White

MINUTES, SPECIAL NEEDS TRANSIT COMMITTEE, JUNE 21, 2007:

That the minutes of the Special Needs Transit Committee meeting held on June 21, 2007, be received. **Carried**

07-206
White
Elliott

MINUTES, PROTECTIVE SERVICES COMMISSION, JULY 10, 2007:

That the minutes of the Protective Services Commission meeting held on July 10, 2007, be received. **Carried**

MUNICIPAL POLICING REPORTS – MAY & JUNE, 2007

REPORT – DIRECTOR OF WORKS & UTILITIES

- The crew has dug 3 graves, repaired 6 water breaks in 2 days, one sewer service line replaced by Hole Works Trenching, reworked oiled roads in preparation for dust control, completed a demo to repair a valve connection using the vac truck, assisted Show & Shine, curb painting, crackfilling and grading
- Hauled debris from 202 Bemister East to the landfill.
- Curb was installed on Saskatchewan Avenue East.
- The waterline looping project from Quebec Street to Fletto Springs commenced this morning.
- Administration attended a meeting with Sask Highways regarding the urban economic connector policy.

PUBLIC HEARING – BYLAW 2007-18 – ZONING BYLAW AMENDMENT

There were no oral or written submissions or objections received related to proposed Bylaw 2007-18.

Councillor White declared conflict and exited the Chambers at 6:03 p.m.

07-207
Degelman
Abbott

BYLAW 2007-18:

That Bylaw No. 2007-18, being a bylaw to amend Zoning Bylaw 96-09 to rezone proposed new subdivided Lot 34, Block 50 from C1 . Commercial to R2 . Medium Density Residential, be read a second time. **Carried**

07-208
Elliott
Degelman

BYLAW 2007-18:

That Bylaw 2007-18 be read a third time and passed. **Carried**

Councillor White returned to the meeting at 6:08 p.m.

07-209
White
Elliott

BYLAW 2007-19:

That Bylaw No. 2007-19, being a bylaw to provide for the establishment of an Airport Board for the City of Melfort, be introduced and read a first time. **Carried**

07-210
Terry
Lang

BYLAW 2007-19:

That Bylaw No. 2007-19 be read a second time. **Carried**

- 07-211**
Terry
Lang
BYLAW 2007-19:
That Bylaw No. 2007-19 be given three readings at this meeting. **Carried Unanimously**
- 07-212**
Degelman
Abbott
BYLAW 2007-19:
That Bylaw No. 2007-19 be read a third time and passed. **Carried**
- 07-213**
Terry
Lang
BYLAW 2007-20:
That Bylaw No. 2007-20, being a bylaw of the City Of Melfort exempting certain property from taxation for the year 2007, as provided by Section 262(3) of The Cities Act, be introduced and read a first time. **Carried**
- 07-214**
Terry
Lang
BYLAW 2007-20:
That Bylaw No. 2007-20 be read a second time. **Carried**
- 07-215**
Elliott
White
BYLAW 2007-20:
That Bylaw No. 2007-20 be given three readings at this meeting. **Carried Unanimously**
- 07-216**
White
Elliott
BYLAW 2007-20:
That Bylaw No. 2007-20 be read a third time and passed. **Carried**
- 07-217**
Elliott
White
BYLAW 2007-21:
That Bylaw 2007-21, being a bylaw of the City of Melfort to regulate traffic and the use of public streets and to preserve order thereon, be introduced and read a first time. **Carried**
- 07-218**
Degelman
Abbott
BYLAW 2007-21:
That Bylaw 2007-21 be read a second time. **Carried**
- 07-219**
Abbott
Degelman
BYLAW 2007-21:
That Bylaw 2007-21 be given three readings at this meeting. **Carried Unanimously**
- 07-220**
Terry
Lang
BYLAW 2007-21:
That Bylaw 2007-21 be read a third time and passed. **Carried**
- 07-221**
Degelman
Abbott
BYLAW 2007-22:
That Bylaw 2007-22, being a being a bylaw to amend Zoning Bylaw 96-09 to permit multiple businesses to be located on one lot, be introduced and read a first time. **Carried**
- 07-222**
Terry
Lang
ACCOUNTS:
That we approve for payment general cheque numbers 8007 to 8315 inclusive, in the total amount of \$2,169,111.60. **Carried**

ANNOUNCEMENTS

- The Communities in Bloom tour was held July 15th. There were very positive comments from the judges. Results will not be available until October.
- On behalf of Council, Mayor Phillips extended congratulations to the Lady Minto Hospital Auxiliary on their 100th anniversary.

**07-223
White
Elliott**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:22 p.m.

Mayor

City Clerk