

CITY OF MELFORT

February 12, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, February 12, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Abbott, Lang, White, Elliott and Degelman.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, City Clerk.

07-31
Lang
Degelman

MINUTES, REGULAR COUNCIL MEETING, JANUARY 15, 2007:

That the minutes of the Regular Council meeting of the City of Melfort, held on January 15, 2007, be adopted as circulated. **Carried**

07-32
Degelman
Lang

MINUTES, SPECIAL COUNCIL MEETING, JANUARY 22, 2007:

That the minutes of the Special Council meeting of the City of Melfort, held on January 22, 2007, be adopted as circulated. **Carried**

07-33
Degelman
Abbott

MINUTES, SPECIAL COUNCIL MEETING, FEBRUARY 1, 2007:

That the minutes of the Special Council Meeting held on February 1, 2007, be adopted as circulated. **Carried**

DELEGATIONS

Communities in Bloom

On behalf of Communities in Bloom, Peggy George reviewed the achievements of the Committee during 2006, as detailed in her report dated February 12, 2007, and reported that Melfort was awarded four blooms and declared winner of our provincial population category for the second year in a row. Their new website is nearing completion: www.melfortinbloom.ca.

There are several areas requiring improvement and Mrs. George encouraged the City to install downtown venue signage and deal with noxious weeds. The Committee is not looking for funding in 2007 and is prepared to contribute \$10,000 towards the Saskatchewan Avenue Project. Council thanked Mrs. George and her Committee for their work in beautifying the community.

Saskatchewan Avenue Park Committee

Representing the Saskatchewan Avenue Park Committee, Mr. Mel Annand referred to his written report dated February 12, 2007, and the Crosby Hanna & Associates conceptual plan. He noted that this is not necessarily a final plan as it has not received full public consultation. The estimated budget has been prepared to provide for a phased-in development and does not include any labour in kind or use of city resources. The extent of the park development and the cost will be within the control of the City.

Mr. Annand reported that the work of the Saskatchewan Avenue Park Committee is complete and it is now time for the City to assume leadership of the project. He commented that this development will be most significant to those traveling through Melfort and it deserves a significant commitment from the City.

Councillor Lang noted that Council was initially told that this park would be developed through fundraising and questioned whether the Saskatchewan Avenue Park Committee is prepared to fundraise if the City is unable to make a capital commitment. Mr. Annand replied that the existing Saskatchewan Avenue Park Committee is not prepared to fundraise for a public project. To Councillor Lang's further inquiry of whether the Committee is proposing that Council incorporate an increase in the mill rate to fund this project, Mr. Annand stated that he is not suggesting a tax increase as it is Council's job to determine the priority of the project. He added that the CN lease agreement will be signed by the City and suggested that Council obtain clarification of the terms from Administration.

The proposal was referred to the Planning & Development Committee for recommendation.

Melfort Diamond Committee

Mr. Shawn Russin, Chair of the Melfort Diamond Committee, reported that they met with Shore Gold on January 30th to determine what Melfort would be requiring for future development. As the kimberlite deposits are in a temperate climate in close proximity to three large communities, the employees can drive to work and there is no need for a camp. The projected construction start is 2009 with completion in 2011. Approximately 1,000 . 1,200 will be employed during construction, with production employment estimates at 600 . 800 people. There is no accurate lifespan of this mine, but 40 . 100 years is an early estimate of only two kimberlite deposits.

Mr. Schutte, Co-Chair, estimates that 950 individuals, including 150 children, could be calling Melfort home as a result of the diamond mine development. The window of opportunity is closing and we need to act quickly to be in a position to entice people to move to Melfort. Lot sale and housing incentives need to be better than other communities and we need to ensure we are prepared to service these new residents (policing, fire protection, education, health services, etc.). The objective of the Melfort Diamond Committee is to spearhead recruitment of workers during the construction phase and then employees of the mine, potentially from communities like Fort McMurray and Yellowknife. Mr. Schutte thanked Council for moving in a positive direction and urged them to move quickly.

Mr. Russin stated that we need to actively recruit and promote Melfort as open for business, ready for growth. The Committee's focus is on spearheading the recruitment of families. He urged Council to lobby the Minister of Highways for a new access road to the mine, as crossing the English River Bridge is the primary drawback to transporting goods through Melfort. Mayor Phillips thanked the gentlemen for their exciting presentation and referred the matter to the Planning & Development Committee.

07-34
Abbott
Degelman

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
Feb. 18-25, 2007	Melfort Girl Guide Local Assoc.	%Guide . Scout Week+
Carried		

07-35
Lang
Degelman

FARM LAND LEASE AGREEMENT – T. NABER:

That we authorize the Mayor and City Clerk to enter into an agreement with Mr. Todd K. Naber, Melfort, Saskatchewan, for the lease of two hundred and sixty-four point one (264.1) cultivated acres of City farm land, for the sum of Forty-six Dollars and Fifty Cents (\$46.50) per acre, plus applicable taxes, in accordance with his tender dated January 19, 2007. The term of the lease will apply to three crop years, from the 1st day of April, 2007, to the 1st day of December, 2009, with an option to extend the lease, by mutual agreement, for an additional three-year term. **Carried**

07-36
Degelman
Abbott

APPROVE COMMITTEE APPOINTMENTS:

That we approve the following appointments to the Municipal Health Advocacy Committee, with terms expiring on December 31, 2007:

Dr. Robert Degelman, Chairman
Councillor Jason White
Reeve Herb Taylor, RM of Flett~~s~~ Springs 429
Dr. John Renouf
Ms. Cheryl Morgans, CODAC representative
Mr. Brent Lutz, Chamber of Commerce representative
Ms. Sandy Weseen

And further, that we approve the appointment of Ms. Tammy Thompson as the Chamber representative to the Heritage Advisory Committee with a term expiring December 31, 2007. **Carried**

07-37
Degelman
Lang

APPROVE RECOGNITION POLICY NO. 1.08:

That we approve the amendment to City Policy No. 1.08, entitled ~~%Recognition Policy+~~, formerly entitled ~~%Retirement Policy+~~, as attached. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Dec. 2006: SUMA Urban Voice, Vol. 11, No. 6.
2. Jan. 17/07: FCM Notice . New Funding Opportunity . municipal solid waste projects
3. Jan 30/07: FCM MembersqAdvisory re: CEO James Knight..
4. Dec. 28/06: Government of Saskatchewan Guidelines for Consultation with First Nations and Metis People: A Guide for Decision Makers. Mayor Phillips has a copy of the brief.
5. Jan. 2007: North East Area Transportation Planning Newsletter.
6. Business License Billing Register . City Treasurer report detailing the number of licenses sold in each rate category.
7. Certificate of Recognition from Premier re: 100th Anniversary of Melfort~~s~~ proclamation as a town.
8. Jan. 18/07: Minutes of Melfort & District Museum Board.
9. Jan 25/07: Letters from RM of Star City and RM of Flett~~s~~ Springs regarding 2007 board and committee appointments.
10. Jan. 10/07: Letter from Minister Van Mulligen re: provincial concerns about the new federal equalization formula.
11. Feb. 6/07: Memo from The Lung Association Health Educator re: request to encourage smoke free multi-unit dwellings.

07-38
Lang
Abbott

MINUTES, COMMITTEE OF THE WHOLE, FEBRUARY 1, 2007:

That the minutes of the Committee of the Whole meeting held on February 1, 2007, be adopted as circulated. **Carried**

Councillor White declared conflict and exited the Chambers at 5:56 p.m.

07-39
Abbott
Lang

2007 LIST OF LANDS IN ARREARS:

That the attached 2007 List of Lands in Arrears, which includes all properties with arrears outstanding of 10% or \$200.00, whichever is less, be received. **Carried**

Councillor White returned to the Chambers at 5:58 p.m.

REPORT – CITY TREASURER

- The Department is busy with year end. The Auditors will be on site February 20-21 and 26-28.
- The 2007 List of Lands will be published on February 20, 2007.

07-40
Abbott
Degelman

MINUTES, LEISURE SERVICES ADVISORY COMMITTEE, JANUARY 24, 2007:

That the minutes of the Leisure Services Advisory Committee meeting held on January 24, 2007, be received. **Carried**

Councillor Abbott declared conflict and exited the Chambers at 6:01 p.m.

07-40(a)
Lang
White

SUBMISSION TO NESD – BROADWAY COMMUNITY SCHOOL:

That Administration be instructed to prepare a letter to the North East School Division in support of the retention of Broadway Community School. The draft letter is to be approved by Council and forwarded under the Mayor's signature. **Carried**

Councillor Abbott returned to the Chambers at 6:05 p.m.

07-41
Degelman
Abbott

MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, FEB 1, 2007:

That the minutes of the Community Development Advisory Committee meeting held on February 1, 2007, be received. **Carried**

PROPOSED RESIDENTIAL INCENTIVE POLICY

Council acknowledged the proposed residential incentive policy, as detailed by the Community Development Manager in his memo dated February 7, 2007, and as discussed by the CODAC Committee at their February 1st meeting. The policy was referred back to Administration for preparation, to be brought forward at the March 5th Regular Council meeting for ratification. This policy will replace the current infill housing policy.

BUILDING PERMIT REPORT – JANUARY, 2007

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- Community Grant applications are now available at City Hall and the Urban Aboriginal Grant applications will be out soon.
- The Main Arena will be closing for the season on March 4, 1007.
- A Canada Day Committee has been struck to plan activities for Canada Day at the Museum.
- The Melfort Diamond Committee has been very active.

07-42
Elliott
Abbott

MINUTES, WORKS & UTILITIES COMMITTEE, JANUARY 18, 2007:

That the minutes of the Works & Utilities Committee meeting held on January 18, 2007, be adopted as circulated. **Carried**

07-43
Abbott
Elliott

MINUTES, WORKS & UTILITIES COMMITTEE, JANUARY 29, 2007:

That the minutes of the Works & Utilities Committee meeting held January 29, 2007, be adopted as circulated. **Carried**

REPORT – DIRECTOR OF WORKS & UTILITIES

- Another upset condition at the main lift station a few weeks ago means that repairing this condition is priority; however, Government Relations feels we are two months from receiving MRIF grant approval. The Department is determining whether the City should proceed with the engineering for this project prior to grant approval.
- The Northcott lift station has been experiencing problems.
- The Director attended a BEP Course in Nipawin and is trying to set one up in Melfort.
- March 7th is the EMO Roles & Responsibilities Seminar in Melfort.
- In this period the crew has dug 7 graves, collected solid waste on Friday, Saturday and Sunday, repaired a water line break on Hutcheson Street, as well as general sanding and snow removal.
- The Director and Works & Utilities Chairman met with the waste collection contractor to clarify that the City will now be following the provincial regulations governing extreme temperatures. The City staff was commended for assisting with waste collection under these circumstances.

07-44
Abbott
Degelman

BYLAW 2007-03:

That Bylaw No. 2007-03, being a bylaw to establish a Museum Board and to be known as the Melfort and District Museum Board Bylaw, be introduced and read a first time. **Carried**

07-45
Elliott
Abbott

BYLAW 2007-03:

That Bylaw No. 2007-03 be read a second time. **Carried**

07-46
Abbott
Elliott

BYLAW 2007-03:

That Bylaw No. 2007-03 be given three readings at this meeting. **Carried Unanimously**

07-47
Degelman
Abbott

BYLAW 2007-03:

That Bylaw No. 2007-03 be read a third time and passed. **Carried**

07-48
Lang
Elliott

BYLAW 2007-04:

That Bylaw No. 2007-04, being a Bylaw of the City of Melfort to provide for the licensing, regulating and governing of business/persons engaged in certain occupations and places used for certain purposes to be known as the %licensing Bylaw+, be introduced and read a first time. **Carried**

07-49
Elliott
Degelman

BYLAW 2007-04:

That Bylaw 2007-04 be read a second time. **Carried**

07-50
Degelman
Elliott

BYLAW 2007-04:

That Bylaw 2007-04 be given three readings at this meeting. **Carried Unanimously**

07-51
Abbott
Degelman

BYLAW 2007-04:

That Bylaw 2007-04 be read a third time and passed. **Carried**

07-52
Elliott
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 7014 to 7203 inclusive, in the total amount of \$676,618.06. **Carried**

07-53
Degelman
Elliott

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:36 p.m.

Mayor

City Clerk