

CITY OF MELFORT

April 2, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, April 2, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:02 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Abbott, Lang, White, Elliott, Degelman and Terry.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, City Clerk.

07-86
White
Elliott

MINUTES, REGULAR COUNCIL MEETING, MARCH 19, 2007:

That the minutes of the Regular Council meeting of the City of Melfort held on March 19, 2007, be adopted as circulated. **Carried**

07-87
Elliott
White

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
June, 2007	Saskatchewan Parks & Recreation Association	%Recreation & Parks Month+
April, 2007	Canadian Cancer Society	%Cancer Month+ Carried

07-88
White
Elliott

APPROVE SALVATION ARMY RED SHIELD APPEAL:

That we approve the request from The Salvation Army Melfort, dated March 26th, 2007, to hold the Red Shield Appeal in the City of Melfort from May 1st to May 31st, 2007. **Carried**

07-89
Terry
Lang

AMEND TAX RECEIPT POLICY NO. 1.45:

That the attached City of Melfort Policy No. 1.45, entitled "*Tax Receipt Policy*" be amended to include the Melfort Golf & Country Club under the list of eligible organizations. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Mar. 19/07: Letter from Melfort & District Senior Citizens Club re: permanent facility. Referred to the Planning & Development Committee.
2. Oct. 30/06: North Central Transport Planning Committee Minutes.
3. Jan. 4/07: North Central Transport Planning Committee Minutes.
4. Mar. 15/07: Letter from SPRA re: services for sustaining the quality of greenspaces.
5. Mar. 5/07: North East Transport Planning Committee Minutes.
6. Mar. 26/07: Letter from Chief J. McDonald re: Saskatchewan Protective Services Medal ceremony.
7. Mar. 20/07: FCM Advisory re: federal budget.
8. Mar. 23/07: FCM Advisory re: Gord Steeves new President.
9. Mar. 22/07: Melfort & District Museum Board Minutes.
10. Mar. 27/07: Letter from Marg & Wes Procyshen re: water line breaks and repairs and snow removal. The Director is to send a letter to the property owners advising of the City's practices and procedures in this regard.

The March 22, 2007, Committee of the Whole minutes were amended by deleting the number %40+ from the second last sentence of Page 1 and replacing it with the number %20+.

07-90
Abbott
Degelman

MINUTES, COMMITTEE OF THE WHOLE, MARCH 22, 2007:

That the minutes of the Committee of the Whole meeting held on March 22, 2007, be adopted as amended. **Carried**

07-91
Terry
Lang

APPROVE 2007 GENERAL CAPITAL AND UTILITY CAPITAL BUDGETS:

That we adopt the City of Melfort General Capital and Utility Capital 2007 Budget and Five-Year Capital Program, as finalized during the Council budget sessions held January 11, February 1 and March 22, 2007. **Carried**

07-92
Degelman
Abbott

EXTEND BYLAW ENFORCEMENT CONTRACT – CORPS OF COMMISSIONAIRES:

That we approve an extension to the contract with the Canadian Corps of Commissionaires (North Saskatchewan Division) Inc., for the enforcement of municipal bylaws within the City of Melfort to December 31, 2007. The contract will remain at the current rate of \$21.00 per hour for a half-time position of 20 hours per week, flex time schedule to be determined, until June 30, 2007, with an increase of sixty cents (\$0.60) per hour effective July 1, 2007.

For: Phillips, Terry, Abbott, Lang Against: White, Elliott, Degelman
Carried

07-93
Terry
Lang

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, MARCH 20, 2007:

That the minutes of the Legislative & Finance Committee meeting held on March 20th, 2007, be adopted as circulated. **Carried**

07-94
Terry
Lang

AMEND RCMP SECURITY CLEARANCE FEE POLICY NO. 3.19:

That the attached City of Melfort Policy No. 3.19, entitled "*RCMP Security Clearance Fees*" be amended to include security clearance as a condition of employment with the City of Melfort for all employees hired after April 1, 2007. **Carried**

REPORT – CITY TREASURER

- Year end is nearing completion and the auditors will be presenting the financial statement to Council at the April 16th regular meeting.

07-95
Abbott
Degelman

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, MARCH 29, 2007:

That the minutes of the Planning & Development Committee meeting held on March 29, 2007, be adopted as circulated. **Carried**

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The Palace ice is now out and the staff is undertaking post-season maintenance.
- The crew is preparing for the upcoming summer season.

REPORT – DIRECTOR OF WORKS & UTILITIES

- The crew is conducting regular snow removal, drain openings and gravelling of streets.
- There are approximately 200 grave markers that need to be removed and the department is in the process of notifying families.
- The Director attended a North East flood planning update session in PA and a Business Continuity Planning seminar and SEPA Conference in Regina.

07-96
Terry
Lang

BYLAW NO. 2007-08:

That Bylaw 2007-08, being a bylaw of the City of Melfort to provide for an extension of the prescribed time for preparation of the assessment roll for the year 2007, be introduced and read a first time. **Carried**

07-97
White
Elliott

BYLAW NO. 2007-08:

That Bylaw 2007-08 be read a second time. **Carried**

07-98
Degelman
Abbott

BYLAW NO. 2007-08:

That Bylaw 2007-08 be given three readings at this meeting. **Carried Unanimously**

07-99
Abbott
Degelman

BYLAW NO. 2007-08:

That Bylaw 2007-08 be read a third time and passed. **Carried**

07-100
White
Elliott

BYLAW NO. 2007-09:

That Bylaw 2007-09, being a bylaw of the City of Melfort respecting the construction of certain works as local improvements, the establishment of uniform rates and special assessments thereto, be introduced and read a first time. **Carried**

07-101
Terry
Lang

BYLAW NO. 2007-09:

That Bylaw 2007-09 be read a second time. **Carried**

07-102
Degelman
Abbott

BYLAW NO. 2007-09:

That Bylaw 2007-09 be given three readings at this meeting. **Carried Unanimously**

07-103
White
Elliott

BYLAW NO. 2007-09:

That Bylaw 2007-09 be read a third time and passed. **Carried**

07-104
Terry
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 7425 to 7525 inclusive, in the total amount of \$236,614.82. **Carried**

Councillor Terry advised that the organizational meeting for the Citizens on Patrol Program will be held on Tuesday, April 10, 2007, at 7 p.m. in the NELC Heritage Room.

Council recognized Chief John McDonald on being presented with the Protective Service Award and Mr. Cam Leuken on receiving an award from Sask. Environment.

07-105
Terry
Lang

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:50 p.m.

Mayor

City Clerk