

CITY OF MELFORT

April 16, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, April 16, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Abbott, Lang, White, Elliott, Degelman and Terry.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities and K. Ottenbreit, Director of Planning, Development & Leisure Services.

07-106
Elliott
White

MINUTES, REGULAR COUNCIL MEETING, APRIL 2, 2007:

That the minutes of the Regular Council meeting of the City of Melfort held on April 2, 2007, be adopted as circulated. **Carried**

DELEGATION

Meyers Norris Penny

On behalf of the City Auditor, Meyers Norris Penny, Mr. Greg Chester presented Council with the 2006 Audited Financial Statement and reviewed the financial position of the City of Melfort, as detailed in the Consolidated Statement of Financial Position and Financial Activities.

07-107
Terry
Degelman

APPOINT RESIDENTIAL GROWTH COMMITTEE:

That the City of Melfort establish a Residential Growth Committee in order to accommodate individuals moving back to Saskatchewan and promote our community to attract them to the City of Melfort.

And further, that Councillor Rick Lang be appointed Chairperson of the Residential Growth Committee. **Carried**

07-108
White
Elliott

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

May, 2007

MS Society of Canada

%MS Month+ **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Apr. 4/07: Letter from R. Paquin re: 2007 school mill rate.
2. Apr. 2/07: Copy of thank you letter to RM of Star City from W. & J. Koroluk.
3. Mar. 30/07: FCM Advisory re: Entering the USA
4. Apr 11/07: FCM re: New funding opportunity
5. Apr 10/07: FCM re: AGM
6. AGM . June 6/07
7. AGM . April 17/07
8. Membership renewal
9. Apr. 4/07: Letter from Concerned Property Owners re: 501 Crawford Avenue East and 400 block rental properties.

07-109
Lang
Terry

MINUTES, COMMITTEE OF THE WHOLE, APRIL 3, 2007:

That the minutes of the Committee of the Whole meeting held on April 3, 2007, be adopted as circulated. **Carried**

07-110
Terry
Lang

APPROVE LOAN TO MELFORT GOLF & COUNTRY CLUB:

WHEREAS the Melfort Golf & Country Club begins the 2007 season with a cumulative deficit of \$70,000;

AND WHEREAS inclement weather and water drainage problems have caused significant losses of rounds due to unplayability of the course - these issues being major contributing factors to the cumulative deficit position;

AND WHEREAS they have approached the City of Melfort for a loan of \$70,000 to provide them with a cash flow to begin the 2007 golf season;

THEREFORE BE IT RESOLVED, that we authorize the Mayor and City Clerk to enter into a Loan Agreement with the Melfort Golf & Country Club for the amount of \$70,000.00. The said loan will be amortized over a 54 month term, subject to an interest rate of 6%. For 2007 the club will make six (6) interest-only payments of \$350.00. In 2008 the club will make six (6) interest-only payments of \$700. The rationale being to coincide the payments with the club's revenue generating cycle, which occurs from May to October. After which time six (6) yearly principal and interest payments in the amount of \$3,287.90 from May to October will be made. The principal balance of the loan is to be paid in full by October 31, 2012. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – MARCH, 2007

07-111
Lang
Terry

2006 FINANCIAL STATEMENT & MUNICIPAL PUBLIC ACCOUNTS:

That the City of Melfort Financial Statements, which includes the Municipal Public Accounts, for the year ending December 31, 2006, be received. **Carried**

07-112
Terry
Lang

ALLOCATION OF 2006 AUDITED SURPLUS:

That additional revenues outside of the City of Melfort's direct control are the greatest contributing factor to the consolidated 2006 audited surplus of \$410,412.00. The investment revenue surplus amount of \$117,301 must remain as part of general reserves to fund the 2007 regular capital program. The remaining \$293,111 will be allocated to fund the 2007 special projects budget.

Reserve:

Admin-Computer Hardware/Software	\$4,486.00
Protect-Fire Trucks	\$6,653.00
Trans-Airport Equip/Site Repair	\$2,631.00
Trans-Special Needs Van Replacement	\$464.00
Trans- Local Improvement	\$8,215.00
Trans-Machinery and Equipment	\$15,472.00
Trans-General Street Upgrade	\$5,572.00
Trans-Sidewalks	\$7,737.00
Enviromental-Waste Collection/Equipment	\$620.00
Rec- All Cities Facilities	\$47,039.00
Rec-Playgrounds	\$541.00
Rec-Parks	\$1,548.00
Rec-Parks Equipment	\$10,057.00
Rec-Northern Lights Palace	<u>\$6,266.00</u>

	\$117,301.00	
Trans- Workshop & Equipment	\$42,429.00	
Utility Water Distribution System	<u>\$250,682.00</u>	
	<u>\$293,111.00</u>	
	<u>\$410,412.00</u>	Carried

REPORT – CITY TREASURER

- Sarah MacNaughton has been hired to fill the full-time Clerk II position. None of the other applicants were interested in the temporary position so Administration will be re-advertising.

07-113
 Degelman
 Terry

MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, APRIL 5, 2007:

That the minutes of the Community Development Advisory Committee meeting held on April 5, 2007, be received. **Carried**

07-114
 Abbott
 Degelman

DISCRETIONARY APPROVAL – SALVATION ARMY:

That we grant discretionary approval to the Salvation Army Melfort to locate a church at 202 Saskatchewan Avenue East, Lots 1-3, Block 4, Plan G3640, a C 1 . Retail Commercial Zone, subject to the condition that the commercial thrift store operation be located in the storefront portion on Saskatchewan Avenue in order to maintain the aesthetic appearance of this retail commercial zone. This approval is subject to all other applicable municipal, provincial and federal acts or regulations. **Carried**

BUILDING PERMIT REPORT – MARCH, 2007**BYLAW ENFORCEMENT REPORT – MARCH, 2007****REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES**

- The study started last fall by Fast Consulting, %Made in Melfort+program has been completed and will be released at 10:00 a.m. on Wednesday, April 18, 2007, at the NELC.
- The Melfort Diamond Committee will be holding a public meeting on April 24, 2007, at 7:00 p.m. at the NELC to explain what's happening and do some brainstorming.

MUNICIPAL POLICING REPORT – MARCH, 2007**REPORT – DIRECTOR OF WORKS & UTILITIES**

- The crew dug one grave, repaired one water break and worked on snow removal.
- The Director attended a NEATPC meeting.
- The V-plow tender was awarded to Elmer Skiftun. No bids were received on the sander.
- The tender on the ¾ ton closes this week.
- The belts for the street sweeper have arrived and it should be back in operation on Wednesday.
- A grader demonstration will take place on Wednesday.
- The shop construction tender closes on April 26th.
- The engineers will be at the golf course on Thursday.
- The Town of Kinistino was awarded the tender on the Fire Truck.

07-115
Degelman
Abbott

BYLAW 2007-10:

That Bylaw No. 2007-10, being a Bylaw of the City of Melfort to amend Bylaw No. 96-09, known as the Zoning Bylaw, be introduced and read a first time. **Carried**

07-116
Abbott
Degelman

BYLAW 2007-10:

That Bylaw 2007-10 be read a second time. **Carried**

07-117
White
Elliott

ACCOUNTS:

That we approve for payment general cheque numbers 7526 to 7602, in the total amount of \$137,727.27. **Carried**

ANNOUNCEMENTS:

- CJVR Radio was congratulated on their Saskatchewan country music award.
- Director Ken Ottenbreit was congratulated on winning a Chamber Melbex Award.
- A Civic Pride Day will be held in May in conjunction with community clean up.

07-118
Elliott
White

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:47 p.m.

Mayor

City Clerk