

CITY OF MELFORT

May 14, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, May 14, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:01 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, White, Elliott, Terry and Degelman.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, City Clerk.

07-134
Lang
Terry

MINUTES, REGULAR COUNCIL MEETING, APRIL 16, 2007:

That the minutes of the Regular Council meeting of the City of Melfort held on April 16, 2007, be adopted as circulated. **Carried**

07-135
Terry
Lang

MINUTES, SPECIAL COUNCIL MEETING, APRIL 26, 2007:

That the minutes of the Special Council meeting of the City of Melfort held on April 26, 2007, be adopted as circulated. **Carried**

DELEGATION

Appeal of Demolition Order – 501 Crawford Avenue East

Ms. Marjorie Whiting appeared before Council to appeal the Demolition Order (demolition date of June 15, 2007) for the dwelling on 501 Crawford Avenue East. She circulated a copy of a foundation structural inspection report dated April 27, 2007, by C.A. Reed & Associates (Sask.) Ltd. (sketches and photos were not included). The report states that the house will be structurally sound with the completion of structural repairs to the exterior concrete foundation walls; therefore, Ms. Whiting is making application to have the demolition order rescinded and the interest removed from the title. General discussion followed regarding the aesthetic, health, safety and structural concerns with the property. The appeal was referred to the Planning & Development Department for investigation and recommendation to Council.

07-136
Degelman
Lang

PROCLAMATIONS:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
May 20-26, 2007	Melfort Ambulance Care 1999 Ltd.	%EMS Week 2007+
September 9-15, 2007	The Law Society of Saskatchewan	%Law Society Centennial Week+
May 6-12, 2007	Minister of Corrections and Public Safety	%Emergency Preparedness Week+

Carried

07-137
White
Elliott

APPOINTMENT TO PROTECTIVE SERVICES COMMISSION:

That we approve the appointment of Mr. Shawn Russin to the Protective Services Commission, with a term expiring December 31, 2007. **Carried**

07-138
Lang
Terry

APPOINT CITY REPRESENTATIVE TO MELFORT GOLF & COUNTRY CLUB:

That we approve the appointment of Councillor Lynn Abbott to the Melfort Golf & Country Club, with a term expiring December 31, 2007. **Carried**

07-139
Lang
Degelman

APPOINT MELFORT DIAMOND COMMITTEE:

That we approve the following appointments to the Melfort Diamond Committee, with terms expiring on December 31, 2008:

Mr. Shawn Russin, Co-Chairman
Mr. Grant Schutte, Co-Chairman
Gladys Court
Ken Singer
Wes Procyshe
Seth MacNaughton
Ken Ottenbreit, Director of Planning, Development & Leisure Services
Perry Trusty, Community Development Manager **Carried**

07-140
Elliott
White

APPOINT CITY REPRESENTATIVE TO NE REDA:

That we approve the appointment of Councillor Lynn Abbott as the City Representative on the North East Regional Economic Development Authority Inc., with a term expiring December 31, 2007, to replace Mayor Kevin Phillips.

And further, that we nominate Councillor Lynn Abbott to the NE REDA Board of Directors. **Carried**

07-141
Degelman
Lang

APPROVE RELOCATION OF DWELLING – SCOTT HEALY:

That we, the Council for the City of Melfort, approve the relocation of a dwelling into the City of Melfort, as requested by Mr. Scott Healy, to the 200 block of Regent Street, Block 10, Plan O4710.

Further, that this approval be granted subject to the conditions detailed in the Building Inspector's Report dated May 8, 2007, and compliance with all municipal, provincial and federal requirements and regulations.

And further, that the owner, Mr. Scott Healy, be notified in writing of this decision and the conditions of this approval. **Carried**

07-142
Lang
Degelman

APPROVE RELOCATION OF DWELLING – BRENT HEALY:

That we, the Council for the City of Melfort, approve the relocation of a dwelling into the City of Melfort, as requested by Mr. Brent Healy, to the 200 block of Regent Street, Block 10, Plan O4710.

Further, that this approval be granted subject to the conditions detailed in the Building Inspector's Report dated May 8, 2007, and compliance with all municipal, provincial and federal requirements and regulations.

And further, that the owner, Mr. Brent Healy, be notified in writing of this decision and the conditions of this approval. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Feb. 22/07: NE REDA Minutes of meeting with Municipal reps.
2. Mar. 14/07: Minutes of Melfort & Area Interagency Committee.
3. Apr. 19/07: Letter from Minister of Government Relations re: The Planning and Development Act, 2007.
4. Apr. 18/07: Letter from Minister of Government Relations re: revenue sharing.
5. Apr. 19/07: Letter from R. Krywulak re: 2007-08 municipal transit assistance for people with disabilities program.

6. Apr. 3/07: Letter from Hon. I. Mark, MP, re: Bill C-417, the Canadian Soldiers and Peacekeepers Memorial Wall Act. The City will check with the Royal Canadian Legion for their opinion on this initiative.
7. Apr. 27/07: Letter from Mayor Day re: regional waste authorities and paper stewardship program.
8. Apr. 19/07: Minutes of Melfort & District Museum Board Meeting.
9. May 2/07: Thank you from Ken Singer, President, Melfort Golf & Country Club.
10. May 1/07: FCM Notice re: new green municipal fund applications.
11. May 17/07: Invitation to participate in CIB/I Am Melfort Celebrity Barbeque . Thursday, May 17 . 11:30 am . 1 pm . Memorial Gardens. Council members to RSVP to Peggy George.
12. May 7/07: Petition against proposed full-depth asphalt paving local improvement . McKendry Avenue East. Petition deemed valid.
13. May 3/07: Letter from R. Krywulak re: 2007-2008 revenue sharing grant - \$456,117.
14. Apr. 23/07: Sask Tel 2006 Annual Report.
15. Apr, 2007: SUMA Urban Voice, Vol. 12, No. 3.
16. May 3/07: Request for Support . Saskatchewan Crime Stoppers.
17. Apr. 18/07: Letter from M. Bothorel re: proposed joint venture for provision of in-kind services for track restoration. Referred to the Works & Utilities Committee.
18. Apr. 23/07: Letter from NEATPC Chairman with copy of letter to Ministers of Transport and Fisheries & Oceans, with a request for municipal examples of difficulties with the regulations.

07-143
Terry
Lang

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, APRIL 30, 2007:

That the minutes of the Legislative & Finance Committee meeting held on April 30, 2007, be adopted as circulated. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – APRIL, 2007

QUARTERLY FINANCIAL REPORT – MARCH 31, 2007

QUARTERLY INVESTMENT REPORT – MARCH 31, 2007

REPORT – CITY TREASURER

- The Finance Department is preparing to send out tax notices next week. The assessment roll will be open after mailing until the appeal deadline of June 29, 2007. SAMA will be conducting an open house at City Hall on Tuesday, June 5, or taxpayers may schedule an appointment at the SAMA office.

07-144
Degelman
Elliott

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, MAY 8, 2007:

That the minutes of the Planning & Development Committee meeting held on May 8, 2007, be adopted as circulated. **Carried**

BYLAW ENFORCEMENT REPORT – APRIL, 2007

BUILDING PERMIT REPORT – APRIL, 2007**REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES**

- The grass cutting season has begun.
- The department is involved in many upcoming events, including the Shrine Circus, Polkafest and the Relay for Life.
- Winter Games provided funding for upgrading the dugouts at the Spruce Haven Ball Park, which is now underway.
- A new staff person has been hired for the Melfort Campground and the department met with representatives from the Good Sams to obtain input on campground improvements.

07-145
White
Elliott

MINUTES, WORKS & UTILITIES, MAY 1, 2007:

That the minutes of the Works & Utilities Committee meeting held on May 1, 2007, be adopted as circulated. **Carried**

07-146
Elliott
White

MINUTES, WORKS & UTILITIES, MAY 7, 2007:

That the minutes of the Works & Utilities Committee meeting held on May 7, 2007, be adopted as circulated. **Carried**

07-147
White
Elliott

MINUTES, PROTECTIVE SERVICES COMMISSION, APRIL 10, 2007:

That the minutes of the Protective Services Commission meeting held on April 10, 2007, be received. **Carried**

07-148(a)
Elliott
White

AMEND RESOLUTION NO. 07-148 – WORKSHOP ADDITION:

That Resolution No. 07-148 be amended to insert the following words after the number \$127,400.00: %pending stamped engineering approval of the open span design+
Carried

07-148
Elliott
White

APPROVE WORKSHOP ADDITION, AS AMENDED:

That we approve the following quotes received for the Works & Utilities workshop addition, which came in over the budgeted amount of \$127,400.00, pending stamped engineering approval of the open span design:

Prairie Steel:	
- material package	\$ 70,563.17
Webb Contracting:	
- labour to erect structure	46,900.00
- overhead doors, installed	12,180.00
- labour for full liner walls & roof	5,200.00
- eavestroughing	750.00
Miscellaneous:	
- strapping	<u>1,192.50</u>
Total Project Cost	\$136,785.67 Carried

REPORT – DIRECTOR OF WORKS & UTILITIES

- During the period, the department has dug 3 graves, repaired two water breaks and undertaken pot hole repairs.
- The motor grader tender was awarded to Brandt Tractor Ltd. for a 2007 John Deere 870D for \$208,813.50 (\$21,186 below budget).
- The ¾ ton truck tender was awarded to Melody Motors Ltd. for a 2005 Ford F250 supercab 4 x 4 for \$28,245 (\$1,755 below budget).
- The crew is relining a water line on Wesley Street, decommissioning a 6+ line and installing a 2+poly line.
- A culvert on the north end has collapsed and a portion of the road has been closed. The City will be working with Sask Highways to repair this problem.
- CN has advised that there is nothing further that can be done to repair the rough track crossing on Broadway Avenue.
- White dots have been painted on Saskatchewan Avenue to delineate the centre line until Sask Highways can undertake their line painting.

PUBLIC HEARING – ZONING BYLAW AMENDMENT NO. 2007-10

There were no written submissions or individuals present to register an objection to Bylaw No. 2007-10, a bylaw to amend the Zoning Bylaw 96-09.

07-149
Elliott
Degelman

BYLAW NO. 2007-10:

That Bylaw No. 2007-10, being a bylaw of the City of Melfort to amend Bylaw No. 96-09, known as the Zoning Bylaw, be read a third time and passed. **Carried**

07-150
Degelman
Elliott

BYLAW NO. 2007-14:

That Bylaw No. 2007-14, being a bylaw to provide for the proper maintenance of property and the abatement of nuisances, be introduced and read a first time. **Carried**

07-151
Lang
Terry

BYLAW NO. 2007-14:

That Bylaw No. 2007-14 be read a second time. **Carried**

07-152
Terry
Lang

BYLAW NO. 2007-14:

That Bylaw No. 2007-14 be given three readings at this meeting. **Carried Unanimously**

07-153
White
Elliott

BYLAW NO. 2007-14:

That Bylaw No. 2007-14 be read a third time and passed. **Carried**

07-154
Lang
Terry

BYLAW NO. 2007-15:

That Bylaw No. 2007-15, being a bylaw to authorize the application of penalties for default in payment of general accounts receivable, be introduced and read a first time. **Carried**

07-155
Elliott
Degelman

BYLAW NO. 2007-15:

That Bylaw No. 2007-15 be read a second time. **Carried**

07-156
Degelman
Elliott

BYLAW NO. 2007-15:
That Bylaw No. 2007-15 be given three readings at this meeting. **Carried Unanimously**

07-157
Elliott
White

BYLAW NO. 2007-15:
That Bylaw No. 2007-15 be read a third time and passed. **Carried**

07-158
Terry
Lang

BYLAW NO. 2007-16:
That Bylaw No. 2007-16, being a bylaw of the City of Melfort exempting certain property from taxation for the year 2007, as provided by Section 262(3) of The Cities Act, be introduced and read a first time. **Carried**

07-159
White
Elliott

BYLAW NO. 2007-16:
That Bylaw No. 2007-16 be read a second time. **Carried**

07-160
Elliott
White

BYLAW NO. 2007-16:
That Bylaw No. 2007-16 be given three readings at this meeting. **Carried Unanimously**

07-161
Elliott
Degelman

BYLAW NO. 2007-16:
That Bylaw No. 2007-16 be read a third time and passed. **Carried**

07-162
White
Elliott

BYLAW NO. 2007-17:
That Bylaw No. 2007-17, being a bylaw of the City of Melfort to undertake full-depth asphalt construction on McKendry Avenue West as a local improvement, be introduced and read a first time. **Carried**

07-163
Lang
Terry

BYLAW NO. 2007-17:
That Bylaw No. 2007-17 be read a second time. **Carried**

07-164
Elliott
White

BYLAW NO. 2007-17:
That Bylaw No. 2007-17 be given three readings at this meeting. **Carried Unanimously**

07-165
Degelman
Elliott

BYLAW NO. 2007-17:
That Bylaw No. 2007-17 be read a third time and passed. **Carried**

The City Treasurer left the meeting at 6:21 p.m.

07-166
Terry
Lang

ACCOUNTS:
That we approve for payment general cheque numbers 7603 to 7803 inclusive, in the total amount of \$451,703.12. **Carried**

ANNOUNCEMENTS:

- Councillor Terry will be attending the SAMA Annual Meeting on June 11th, 2007, and will be absent from the next regular Council meeting.

- Mayor Phillips expressed disappointment on the short-sighted decision of the North East School Division to close Broadway Community School and felt that Melfort had proved its case on all levels. The efforts of the people to save their school were commended.
- The Mayor reported on the City Mayors and Managers meeting held in North Battleford last week. TILMA (Trade, Investment and Labour Mobility Agreement) was a contentious issue and the City of Saskatoon proposed that the cities share the costs to have a study prepared on the ramifications of an inter-provincial trade agreement at the municipal level. Melfort's share of this study would be ¹ \$2,400.
- The North East School Division has agreed to appoint a representative to the Residential Growth Committee.

07-167
White
Elliott

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:32 p.m.

Mayor

City Clerk