

# CITY OF MELFORT

September 10, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, September 10, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:01 p.m.

**PRESENT:** COUNCIL: Mayor Phillips and Councillors Lang, Elliott, Terry, and Degelman.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development and Leisure Services and H. Audette, City Clerk.

07-244  
Degelman  
Lang

## **MINUTES, REGULAR COUNCIL MEETING, AUGUST 13, 2007:**

That the minutes of the Regular Council meeting of the City of Melfort held on August 13, 2007, be adopted as circulated. **Carried**

On behalf of Council, Mayor Phillips welcomed new Staff Sergeant Andy Seidemann and Cpl. Darren Harrison to the community.

07-245  
Lang  
Degelman

## **PROCLAMATION:**

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
October 14-20, 2007	Sask. Assoc. of Veterinary Technologists Inc.	%National Veterinary Technician Week+
October, 2007	Canadian Breast Cancer Foundation	%Breast Cancer Awareness Month: <b>Carried</b>

Councillor Doug Terry abstained from voting on the resolution no. 07-246.

07-246  
Lang  
Degelman

## **APPOINT COUNCILLOR TERRY TO PROTECTIVE SERVICES COMMITTEE:**

That we approve the appointment of Councillor Doug Terry to the Protective Services Commission, effective immediately. **Carried**

07-247  
Lang  
Terry

## **TEMPORARY APPOINTMENTS – COMMUNITY JUSTICE/MUNICIPAL HEALTH:**

That we approve the temporary appointment of Councillor Degelman to the Community Justice Committee and the Municipal Health Advocacy Committee, effective immediately. **Carried**

07-248  
Terry  
Lang

## **APPOINTMENTS TO MUNICIPAL HEALTH ADVOCACY COMMITTEE:**

That effective immediately, we approve the appointment of Mr. Arnold Orr, Ms. Twila Yackel, Mr. Bart Bessey (representing CODAC) and Ms. Corrie Morozoff (representing the Chamber) to the Municipal Health Advocacy Committee for a term expiring December 31, 2008. **Carried**

07-249  
Degelman  
Lang

## **APPROVE MRIF GRANT APPLICATION FOR MULTI-USE FACILITY:**

Whereas, the City of Melfort is undertaking to construct a multi-use cultural and recreational facility designed to meet the cultural, social and recreational needs of our citizens and improve the ability of the North East region to attract quality performances and large-scale conventions, creating provincial and national exposure of the North East, resulting in increased economic, social and cultural spin-off benefits for the entire region;

And whereas, the federal and provincial governments recognize the importance of investment in this infrastructure and, therefore, have undertaken a third intake of applications under the Canada-Saskatchewan Municipal Rural Infrastructure Fund (MRIF) restricted to cultural and recreational facilities projects;

Be it resolved that the City of Melfort endorses application under the MRIF program for the construction of the multi-use facility and hereby agrees to abide by all terms and conditions of the program. Further, the City of Melfort agrees to conduct an open tendering process, manage the construction of the project, fund the municipal share of the construction costs, fund ongoing operation and maintenance and follow any mitigation measures as required by *The Canadian Environmental Assessment Act* and *The Environmental Assessment Act* (Saskatchewan). **Carried**

07-250  
Degelman  
Elliott

**APPROVE SUBDIVISION APPLICATION – NW ¼ 10-45-19-W2M:**

That the Council of the City of Melfort approves the application to subdivide the NW ¼ 10-45-19-W2M located in the RM of Flett Springs No. 429, as shown on the plan of proposed subdivision as proposed Parcel A . residential farmstead, which complies with the regulations for the Residential District in subsection 7.2 of the Melfort Planning District Zoning Bylaw No. 67-8. **Carried**

07-251  
Elliott  
Degelman

**DISCRETIONARY APPROVAL – B. GOUDY – BLOCK L, HIGHWAY 3 EAST:**

That we grant discretionary approval to Mr. Brad Goudy to locate a single detached dwelling at Highway 3 East, Block L, Plan 99PA18221, a UH . Urban Holding District, subject to the condition that the property is subdivided into two parcels and no more than one dwelling occupies each parcel. In addition, the location of the dwelling is subject to the provisions of Zoning Bylaw 96-09 and should Mr. Goudy wish to relocate an existing dwelling, the dwelling must be inspected and approved prior to the relocation. This approval is also subject to all other applicable municipal, provincial and federal acts or regulations. **Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Aug. 27/07: B. Degelman, Chair, Municipal Health Advocacy Committee to Hon. Len Taylor re: diagnostic services.
2. Aug. 16/07: Minutes of the Melfort & District Museum Board.
3. Aug. 17/07: B. Pocha, AON Reed Stenhouse . Risk Management Information.
4. Aug. 22/07: B. Wall, Leader of the Opposition re: meeting with Council.
5. Aug. 28/07: Information concerning Saskatchewan Volunteer Medal.
6. Aug. 10/07: Minutes, North East Area Transportation Planning Committee.
7. Aug. 15/07: K. Yates, Minister of Community Resources re: NE Crisis Centre tax exemption. The Treasurer is waiting for clarification from the NE Crisis Intervention Centre as to their status under the *Residential Services Act*.
8. Summary of Important By-election Dates.
9. Sept 6/07: CUPE Local 777 request to turn waste collection back to City. Mayor Phillips commented that this issue had been discussed previously and Council set a direction of contracting out.

07-252  
Terry  
Elliott

**MINUTES, COMMITTEE OF THE WHOLE, AUGUST 13, 2007:**

That the minutes of the Committee of the Whole meeting held on August 13, 2007, be adopted as circulated. **Carried**

07-253  
Terry  
Lang

**MINUTES, LEGISLATIVE & FINANCE COMMITTEE, AUGUST 21, 2007:**

That the minutes of the Legislative & Finance Committee meeting held on August 21, 2007, be adopted as circulated. **Carried**

07-254  
Lang  
Terry

**APPROVE 2007-08 GROWTH PROJECTS BUDGET:**

That we adopt the City of Melfort 2007-08 Growth Projects Budget, as recommended by Council at the Planning Session held on August 28, 2007. **Carried**

07-255  
Terry  
Lang

**TAX CANCELLATIONS:**

That we approve tax cancellations in the amount of \$4,158.81, as attached. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – AUGUST, 2007**

**REPORT – CITY TREASURER**

- The main focus has been on staff development, with training of two new employees continuing.
- The Board of Revision has been cancelled as all 29 appeals were handled through Agreements to Adjust. Revised tax notices have been mailed out today. A report explaining the tax implications of the BOR will be presented to Council in October.

**BYLAW ENFORCEMENT REPORT – AUGUST, 2007**

**REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES**

- The Palace Pool shutdown is nearing completion and will reopen on September 17.
- Outdoor activities and lot inquiries are slowing down somewhat.
- The crew is doing maintenance at the skateboard park.

07-256  
Terry  
Elliott

**MINUTES, WORKS & UTILITIES COMMITTEE, AUGUST 28, 2007:**

That the minutes of the Works & Utilities Committee meeting held on August 28, 2007, be adopted as circulated. **Carried**

07-257  
Terry  
Elliott

**APPROVE PHASE 1 – AIRPORT RUNWAY EXTENSION PROJECT:**

That we approve Phase 1 of the Airport Runway Extension Project and authorize the Mayor and City Clerk to enter into a contract with UMA Engineering Ltd., Saskatoon, Saskatchewan, to undertake the design phase of the project to a maximum contribution of Thirty-nine Thousand, Three Hundred and Seventy-two Dollars (\$39,372.00) plus applicable taxes, to be funded from the Special Projects Budget . Airport Reserve;

And further, that the City continue discussions with the Regional Partners and encourage them to contribute a portion of their gas tax funding to this project. **Carried**

07-258  
Terry  
Elliott

**REALLOCATE UTILITY CAPITAL BUDGET TO SHADD/BURROWS:**

That due to the petitioning out of the McKendry East asphalt paving local improvement, we approve the reallocation of the utility capital budget of Thirty Thousand, Nine Hundred Dollars (\$30,900.00) from the McKendry East project to the water line replacement and looping project proposed for Shadd Street and the 600 block of Burrows Avenue East. **Carried**

07-259  
Terry  
Elliott

**AWARD FUEL SUPPLY TENDER – MELFORT COOPERATIVE ASSOCIATION:**

That we award the Fuel Supply Tender to the Melfort Co-operative Association Ltd. in accordance with their tender dated August 9, 2007, at the following terms:

1. Bulk diesel fuel at 83.9 cents/litre, delivered, plus 5% rebate.
2. Pump unleaded fuel at pump posted price less 1.5 cents/litre, plus 5% rebate.
3. The base reference price may vary throughout the year.

The fuel supply contract will be effective from September 1, 2007, to August 31, 2008. **Carried**

**REPORT – DIRECTOR OF WORKS & UTILITIES**

- This reporting period the crew has dug 2 graves, 4 urns and removed several grave covers with family approval.
- There were 4 water line breaks, with 1 hydrant replacement, 4 water line service connections, 1 sewer service replacement and 4 days trying to repair the golf course pipe line. The Golf Club is currently reviewing their options.
- Staff are installing a holding cell to accommodate the dredging material from lagoon #3, which will be dredged during the third week of September.
- The force main tender will close on September 14<sup>th</sup>, 2007.
- Provincial Disaster Assistance Program funding was approved and recipients have been notified.
- The channel south of the golf course is ready to be constructed, weather permitting.
- McKendry Avenue West base work is complete and is ready for paving, which has been delayed due to the weather.
- A pedestrian crosswalk was painted across Main Street at Hatton Avenue.

07-260  
Terry  
Elliott

**BYLAW 2007-24:**

That Bylaw No. 2007-24, being a Bylaw of the City of Melfort to regulate and control the ownership and possession of cats within the City of Melfort, be introduced and read a first time. **Carried**

07-261  
Degelman  
Elliott

**BYLAW 2007-24:**

That Bylaw No. 2007-24 be read a second time. **Carried**

Third reading of the cat bylaw will take place on October 15, 2007. Copies of the draft cat bylaw are available at City Hall.

07-262  
Lang  
Terry

**ACCOUNTS:**

That we approve for payment general cheque numbers 8490 to 8708 inclusive, in the total amount of \$421,231.52. **Carried**

The Director of Works & Utilities will report on Cheque No. 8696.

**ANNOUNCEMENTS**

- Council acknowledged receipt of the letter dated September 7, 2007, from the Town of Naicam advising that the Provincial Government is upgrading the Saskatoon to PA highway because it is the Gateway to the North. Mayor Phillips will send a letter to the Government stating that Highway #6 was designated the Can-Am Highway and the %Gateway to the North+and is in need of upgrading.
- Mayor Phillips commended City employee and citizen, Myrna Buckingham, for her work to replace and repair CIB pots that were vandalized.

07-263  
Lang  
Terry

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:02 p.m.

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Mayor

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City Clerk