

CITY OF MELFORT

September 8, 2008

Minutes of the City of Melfort Regular Meeting held on Monday, September 8, 2008, in the Council Chambers, Melfort, Saskatchewan, commencing at 4:58 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, MacNaughton, Terry, Russin and Abbott.

STAFF: J. Wade, City Manager; D. Graham & G. LeMay, Directors of Works & Utilities; C. Stevenson, City Treasurer; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

Mayor Phillips welcomed Gerry LeMay, new Director of Works & Utilities, and Fire Chief John McDonald.

08-228
Abbott
Terry

MINUTES, REGULAR COUNCIL MEETING, AUGUST 11, 2008:

That the minutes of the Regular Council meeting of the City of Melfort held on August 11, 2008, be adopted as circulated. **Carried**

08-229
Abbott
Terry

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

| <u>DATE</u> | <u>ORGANIZATION</u> | <u>PROCLAMATION</u> |
|---------------------|-----------------------------|-------------------------|
| Sept 29-Oct 5, 2008 | Saskatchewan Health | %SeniorsqWeek+ |
| October, 2008 | Lupus Erythematosus Society | %Lupus Awareness Month+ |

Carried

08-230
Terry
Abbott

APPROVE MELFORT JR. HOCKEY ASSOC. ARENA RENTAL CONTRACT:

That we authorize the Mayor and City Clerk to sign the Agreement between the City of Melfort and the Melfort Junior Hockey Association Inc. (Melfort Mustangs) for the rental of the Northern Lights Palace Arena for the 2008-2009 hockey season. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Aug. 11/08: J. Sutton, Manager of Cherry Insurance re: municipal insurance program.
2. Aug. 13/08: FCM call for applications under Green Municipal Fund . transportation, water projects.
3. Aug. 27/08: R. Rogers, Wishmaker Parade Coordinator regarding route for Wishmaker Parade on October 18, 2008.
4. Aug. 7/08: Minutes, NE Area Transportation Planning Committee. Director LeMay is to replace Mr. Hnatiuk on the Committee.
5. Aug. 27/08: Saskatchewan Volunteer Medal.
6. Aug. 21/08: B. Jung, Project Manager, Stoney Creek Ridge Condo re: explanation of building permit fees. The Planning & Development Committee is to review building permit fees.

08-231
Lang
Russin

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, AUGUST 29, 2008:

That the minutes of the Legislative & Finance Committee meeting held August 29, 2008, be adopted as circulated. **Carried**

Councillor Lang reported that the in-kind services provided by the City to the Melfort Golf & Country Club for the water line project totaled \$3,167.33.

08-232
Russin
Lang

GRANT TEMPORARY TAX EXEMPTION – ELKS HALL:

That the City of Melfort grant a temporary tax exemption, under Section 3.2 of Tax Exemption Policy 1.37, to the Melfort B.P.O. Elks for the purpose of leasing their hall at 118 Burrows Avenue West to the Melfort Daycare. This temporary exemption will expire on December 31, 2009. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – AUGUST, 2008

Councillor Lang left the meeting at 5:15 p.m.

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- The Department's focus is now on preparation of the 2009 budget. The Treasurer will be working with departments on year end projections.
- The interim school liability statement is due September 10th.
- Compared with similar size communities, the Treasurer is confident that the City of Melfort will meet the minimum TCAA requirements by January; however, without an engineering assistant this summer, the City was unable to complete any of the planned work for this program.

FIRE/BYLAW INSPECTION REPORT – JULY, 2008

- The Works & Utilities Committee will review the traffic bylaw fees and charges, particularly to increase fees for parking infractions.

REPORT – COMMUNITY SERVICES DEPARTMENT

- Work continues on the Spruce Haven washrooms.
- A different roofing company was hired to do some work on the NLP arena roof and they will be back to look at the lobby area.
- The application for the Building Canada Fund has been submitted.
- Trees were relocated to the Kinsmen Park on the east side of Melfort.
- The pool shutdown continues until September 13.

08-233
Terry
Abbott

MINUTES, WORKS & UTILITIES COMMITTEE, AUGUST 12, 2008:

That the minutes of the Works & Utilities Committee meeting held August 12, 2008, be adopted as circulated. **Carried**

MUNICIPAL POLICING REPORT – JULY, 2008

REPORT – WORKS & UTILITIES DEPARTMENT

- The sewer installation on the 1500 blk of Main Street North is nearing completion.
- Three of four blocks of sidewalk installation are complete on the south side of Crawford Avenue East from Main Street to Brunswick.
- Pedestrian signals at Main Street and Hatton Avenue were installed and are working well.
- The commercial property on Highway 6 South has been cultivated and the Department will start hauling fill in.
- Whitley Street and Carson Street water and sewer installation is complete, with service connections complete on Whitley and being installed on Carson to complete the loop from Orr Drive.

- The house at 217 Higgins Avenue was demolished. It had been condemned by the City and the Health Department.
- Two service connections on Crawford Avenue East were dug in ahead of the sidewalk construction.
- A sewer service was installed on McDonald Road to accommodate a duplex development.

On behalf of Council, Councillor Terry thanked Don Graham for returning as interim Director of Works & Utilities to assist the City until the position was filled.

08-234
Terry
Russin

ACCOUNTS:

That we approve for payment general cheque numbers 11065 to 11282, inclusive, in the total amount of \$1,203,367.23. **Carried**

ANNOUNCEMENTS

- Mayor Phillips reported on the effective meetings of the City Mayors caucus held last week and attended by Premier Wall.
- Members of Council were invited to accompany the Mayor in attending James Smith Cultural Days on Wednesday, September 17, 2008.
- Mayor Phillips recognized former MP Brian Fitzpatrick on his retirement for his service to the constituency.

08-235
Abbott
Terry

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:35 p.m.

Mayor

City Clerk