

CITY OF MELFORT

June 15, 2009

Minutes of the City of Melfort Regular Meeting held on Monday, June 15, 2009, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, Terry, MacNaughton, Abbott, Russin and Degelman.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

09-126
Lang
Russin

MINUTES, REGULAR COUNCIL MEETING, MAY 11, 2009:

The minutes of the Regular Council meeting of the City of Melfort held on May 11, 2009, be adopted as circulated. **Carried**

DELEGATION

Melfort Curling Club

Representing the Melfort Curling Club, Mr. Lyle Mack appeared before Council to address the letter from the City advising that they will be responsible for the school portion of property tax in 2009. He commented that this tax will have a major effect on the Club; therefore, due to the late notice, the Curling Club is requesting a penalty-free period to explore their options and determine a course of action. The request was referred to the Legislative & Finance Committee for recommendation to Council at the July meeting.

09-127
Abbott
Degelman

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

| <u>DATE</u> | <u>ORGANIZATION</u> | <u>PROCLAMATION</u> |
|---------------------|---------------------------------|---|
| Sept 28-Oct 4, 2009 | Saskatchewan Ministry of Health | "Seniors' Week" |
| October 1, 2009 | Saskatchewan Ministry of Health | "International Day of Older Persons" Carried |

09-128
Russin
Lang

APPOINT SAMA VOTING DELEGATE:

That we appoint Councillor Rick Lang, Finance Chairman, as the voting delegate for the City of Melfort at the SAMA Annual Meeting to be held in Regina on June 17, 2009. **Carried**

09-129
Degelman
Abbott

DISCRETIONARY APPROVAL – 109A BURROWS AVENUE WEST:

That we grant discretionary approval to Des Swain to create two rental suites on the second floor of the building located at 109A Burrows Avenue West, Lot 32, Block 2, Plan 101773784, under Subsection 10.7.2(18) of the City of Melfort Zoning Bylaw, which regulates accessory dwelling units attached to stores or commercial establishments in a C1 - Retail Commercial District. This approval is subject to compliance with all other applicable municipal, provincial and federal acts or regulations. **Carried**

09-130
Abbott
Degelman

DUTCH ELM DISEASE COST-SHARE PROGRAM:

That we approve the City of Melfort's participation with Saskatchewan Environment, Saskatchewan Forest Service, in the Dutch elm disease cost-share program for April 1, 2009, to March 31, 2010, for one-half the costs incurred in managing a Dutch elm disease program, up to a maximum provincial contribution of \$3,000.00. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. May 15/09: FCM Notice of 2009 Annual General Meeting.
2. May 8/09: Ministry of Municipal Affairs . Municipal Operating Grants.
3. May 14/09: Invitation from Sask. Senior Fitness Association to bid to host the 2010 SSFA 55Plus Provincial Games.
4. May 22/09: Municipal Recycling Bridge Funding Program Overview.
5. May 22/09: Application Form for Saskatchewan Order of Merit.
6. May 20/09: Minutes of the NE Area Transportation Planning Committee.
7. May 22/09: 2009 Saskatchewan Municipal Award Winners.
8. June 7/09: Report on Sask. Assoc. of Fire Chiefs initiatives. Forward to the Protective Services Commission for information.
9. June 5/09: News Release approving the City's BCF Application. Thank you letters from the Mayor.
10. May 27/09: Struthers Lake Regional Park AGM . June 13, 10 a.m.
11. May 14/09: Plus Industries request for tax exemption on Plus Industries and Plus Junction. Referred to Legislative & Finance.
12. June 5/09: Newsask Community Futures . nomination required for Zone 4 representative. Suggestions are to be forwarded to the Mayor, for ratification at the July meeting.

09-131
Lang
Russin

AMEND TAX EXEMPTION & ASSISTANCE POLICY 1.37:

That City of Melfort Policy 1.37, entitled "*Tax Exemption & Assistance*" be amended, as attached. **Carried**

The Loyal Orange Lodge is to be removed from the list of Non-Profit Lodges.

09-132
Russin
Lang

TAX CANCELLATIONS:

That we approve tax cancellations in the amount of \$71,885.84, as attached. **Carried**

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- Two appeals have been filed to date and 8 assessment discrepancies have been detected. SAMA is holding an open house at City Hall on Friday, June 19. The Board of Revision date has not yet been confirmed, but will likely be held in late August or early fall.
- Suncorp has been retained to complete the City's Tangible Capital Assets program.
- The Chamber of Commerce Budget Breakfast went well.
- The Treasurer will be monitoring cash flow very closely with the BCF program coming on line.

09-133
Degelman
Abbott

MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, MAY 21, 2009:

That the minutes of the Community Development Advisory Committee meeting held on May 21, 2009, be received. **Carried**

09-134
Abbott
Degelman

MINUTES, COMMUNITY GROWTH COMMITTEE, MAY 22, 2009:

That the minutes of the Community Growth Committee meeting held May 22, 2009, be received. **Carried**

09-135
Degelman
Abbott

AMEND RESIDENTIAL GROWTH INCENTIVE POLICY 7.21:

That City of Melfort Policy 7.21, entitled "*Residential Growth Incentive Policy*" be amended, as attached. **Carried**

DELEGATION**Mr. Bill Powalinsky – Demolition Order – 218 MacLeod Avenue East**

Mr. Powalinsky appeared before Council to appeal the Demolition Order dated April 29th, 2009, on 218 MacLeod Avenue East, and requested Council to modify the Order as detailed in his appeal. He circulated photos of the residence taken the weekend of June 13 & 14 and offered to permit an annual inspection of his property. Council requested a professional opinion on the state of the building and foundation before they would agree to any modification of the Order.

09-135(a)
Abbott
Degelman

EXTEND DEMOLITION ORDER DEADLINE – 218 MACLEOD AVENUE EAST:

That the Council for the City of Melfort agrees to extend the deadline to comply with the Order to demolish the buildings and foundation at 218 MacLeod Avenue East, from June 30, 2009, to September 14, 2009, subject to the following conditions:

- a) That the property owner(s) submit an Engineer's assessment of the building and foundation to the City.
- b) That the residence shall remain unoccupied. **Carried**

BUILDING PERMIT REPORT – MAY, 2009**REPORT – DEPARTMENT OF COMMUNITY SERVICES**

- The Fundraising Committee Cabaret will be held at the NELC on June 20. Tickets are available at City Hall.
- Canada Day celebrations will take place at the Memorial Gardens on July 1st.
- The program coordinator position for the Kerry Vickar Centre has been posted, with an August 1st start date.
- The Department has been identifying potential salvage items from the NELC and collecting a list of interest from the community.
- The Spruce Haven Park washrooms are nearing completion.
- The highway commercial project is well underway.

MUNICIPAL POLICING REPORT – APRIL, 2009**REPORT – DEPARTMENT OF WORKS & UTILITIES**

- Flags have been installed on Saskatchewan Avenue.
- The crew dug 4 graves, 8 cremations, two water breaks, as well as water and sewer to the Spruce Haven washroom facility.
- Spring Clean-up is complete.
- Dust control was applied on 3 miles of gravel road, paint has been ordered for street painting and the sidewalk on the 600 block of Burrows East has been removed.
- The employees attended a two-day workshop on water valves and hydrants.
- Regular flushing has been completed on problem areas: Thomson Meats, Dairy Queen, Crawford West and KFC.
- The tender is being drafted for the BCF waterline replacement program, as well as a tender for 360 metres of pavement on Shadd Street & Burrows East.
- The curb and gutter installation on Regent will not be proceeding as the City could not obtain unanimous consent of the property owners.
- A number of trip hazards have been identified in the downtown core.

- 09-136**
MacNaughton
Terry
- BYLAW 2009-11:**
That Bylaw 2009-11, being a Bylaw of the City of Melfort to amend Schedule ~~E~~q of Bylaw 2007-21, known as The Traffic Bylaw, be introduced and read a first time. **Carried**
- 09-137**
Terry
MacNaughton
- BYLAW 2009-11:**
That Bylaw 2009-11 be read a second time. **Carried**
- 09-138**
Lang
Russin
- BYLAW 2009-11:**
That Bylaw 2009-11 be given three readings at this meeting. **Carried Unanimously**
- 09-139**
MacNaughton
Terry
- BYLAW 2009-11:**
That Bylaw 2009-11 be read a third time and passed. **Carried**
- 09-140**
Abbott
Degelman
- BYLAW 2009-12:**
That Bylaw 2009-12, being a Bylaw of the City of Melfort to amend Bylaw No. 2008-26, known as the Building Bylaw, be introduced and read a first time. **Carried**
- 09-141**
Terry
MacNaughton
- BYLAW 2009-12:**
That Bylaw 2009-12 be read a second time. **Carried**
- 09-142**
MacNaughton
Terry
- BYLAW 2009-12:**
That Bylaw 2009-12 be given three readings at this meeting. **Carried Unanimously**
- 09-143**
Degelman
Abbott
- BYLAW 2009-12:**
That Bylaw 2009-12 be read a third time and passed. **Carried**
- 09-144**
Russin
Lang
- BYLAW 2009-13:**
That Bylaw 2009-13, being a bylaw of the City of Melfort to exempt certain property from taxation for the year 2009, be introduced and read a first time. **Carried**
- 09-145**
Terry
MacNaughton
- BYLAW 2009-13:**
That Bylaw 2009-13 be read a second time. **Carried**
- 09-146**
MacNaughton
Terry
- BYLAW 2009-13:**
That Bylaw 2009-13 be given three readings at this meeting. **Carried Unanimously**
- 09-147**
Lang
Russin
- BYLAW 2009-13:**
That Bylaw 2009-13 be read a third time and passed. **Carried**
- 09-148**
Abbott
Degelman
- BYLAW 2009-14:**
That Bylaw 2009-14, being a bylaw of the City of Melfort to amend Schedule ~~A~~q of Bylaw 96-08, known as The Basic Planning Statement, be introduced and read a first time. **Carried**

09-149
Degelman
Abbott

BYLAW 2009-15:

That Bylaw 2009-15, being a bylaw of the City of Melfort to amend Bylaw 96-09, known as *The Zoning Bylaw*, be introduced and read a first time. **Carried**

09-150
Russin
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 12930 to 13178 inclusive, in the total amount of \$1,858,760.70. **Carried**

ANNOUNCEMENTS

- Councillor Abbott advised that at the June 11th meeting, the REDA was officially dissolved and we will be moving to the North East Enterprise Region. There will be some REDA assets returned to the partners.
- The City is hosting a meeting on Thursday, June 18th, to form an organizing committee to look at finding a centre for the senior citizens.
- Mayor Phillips announced his intention to run for re-election in October.

09-151
Terry
MacNaughton

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:22 p.m.

Mayor

City Clerk