

CITY OF MELFORT
September 14, 2009

Minutes of the City of Melfort Regular Meeting held on Monday, September 14, 2009, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:04 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, Terry, MacNaughton, Abbott, Russin and Degelman.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; K. Ottenbreit, Director of Community Services; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

09-183
Russin
Lang

MINUTES, REGULAR COUNCIL MEETING AUGUST 10, 2009:

That the minutes of the Regular Council meeting of the City of Melfort held on August 10, 2009, be adopted as circulated. **Carried**

09-184
Degelman
Abbott

MINUTES, SPECIAL COUNCIL MEETING, AUGUST 24, 2009:

That the minutes of the Special Council meeting of the City of Melfort held on August 24, 2009, be adopted as circulated. **Carried**

09-185
Terry
MacNaughton

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
May 29, 2010	Clinton Shane Ekdahl	"Day of the Honey Bee"
Nov. 15-22, 2009	Commissioner, Don Head	"Restorative Justice Week 2009"
October 17, 2009	Children's Wish Foundation	"Walk for Wishes Day" Carried

09-186
Lang
Russin

SUMASSURE RECIPROCAL INSURANCE EXCHANGE AGREEMENT:

WHEREAS, the Saskatchewan Urban Municipalities Association has facilitated the establishment of a reciprocal insurance exchange (the %SUMAssure Insurance Reciprocal+) under the provisions of *The Saskatchewan Insurance Act* to enable Saskatchewan municipalities to obtain certain insurance coverages through SUMAssure Insurance Reciprocal;

AND WHEREAS, the City of Melfort (the %Municipality+) is desirous of participating in SUMAssure Insurance Reciprocal by becoming a subscriber to the SUMAssure Insurance Reciprocal Exchange Agreement to be dated as of August 18, 2009 (the %Reciprocal Agreement+) through the execution and delivery of the subscription form appended as Schedule %A+ to the Reciprocal Agreement;

NOW THEREFORE BE IT RESOLVED THAT:

1. The participation by the Municipality in SUMAssure Insurance Reciprocal, and the subscription by the Municipality in and to the Reciprocal Agreement, be and the same is hereby authorized and approved.
2. The Mayor and the City Clerk are hereby authorized for and on behalf of the Municipality to execute, under the seal of the Municipality, and to deliver to SUMAssure Insurance Reciprocal the subscription form appended as Schedule %A+ to the Reciprocal Agreement, and to do all such other things as may be necessary or required to complete such subscription.

3. The City Manager be and is hereby authorized to determine and obtain coverage for such of the classes of insurance as are offered by SUMAssure Insurance Reciprocal under and pursuant to the Reciprocal Agreement.
4. The payment of the Annual Subscription Charge for the first year of participation in SUMAssure Insurance Reciprocal and the premiums for coverage under the classes of insurance to be obtained from and through SUMAssure Insurance Reciprocal be and the same are hereby approved. **Carried**

09-187
Terry
MacNaughton

SUPPORT PROPOSAL TO GO GREEN SASK FUND INITIATIVE:

That we offer our support to the University of Regina Office of Energy and Environment for the submission of a proposal to the Go Green Saskatchewan Fund to conduct research associated with alternative wind energy technologies, with Melfort being identified as one of the sites for the one-year research project. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Aug 5/09: Sask Environment re: Application for permit to contract . water main replacement and storm sewer construction.
2. Jul 29/09: SIGI re: deadline to apply for 2010-11 fiscal year.
3. Aug 8/09: E-mail from N. Hill re: Support our Forces tribute on Highway 17.
4. Sep 8/09: Summary of Important Election Dates.
5. Aug 27/09: Nomination Forms . Zone 4 Director.
6. Aug 26/09: Pacific North West Economic Region (PNWER) economic leadership forum . Nov. 5-7, Regina, SK.
7. Aug 31/09: Melfort Co-operative Association Ltd. re: fuel tender.
8. Sept 9/09: Right to Know Steering Committee: seeking nominations for Chief Justice E.M. Culletin Award.

09-188
Abbott
Degelman

MINUTES, COMMITTEE OF THE WHOLE, AUGUST 10, 2009:

That the minutes of the Committee of the Whole meeting held on August 10, 2009, be adopted as circulated. **Carried**

09-189
Russin
Lang

APPOINT CITY AUDITOR:

That in accordance with subsection 159(1) of *The Cities Act*, we appoint Meyers Norris Penny LLP as the Auditor for the City of Melfort. **Carried**

09-190
Lang
Russin

AUTHORIZE PROCEEDINGS TO ACQUIRE TITLE:

That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The Tax Enforcement Act*, on the following properties:

Roll	Legal Description	Title
406081130	Lot 13, Blk/Par 81, Plan 64PA06038	134286666
406063011	Lot A, Blk/Par 63, Plan 62PA10824	118691523 Carried

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- Sidewalks are one asset needing completion for the PSAB valuation. The auditor has confirmed Suncorps method of valuation. The final report should be available in 90 days.
- The Treasurer will be attending a SUMA workshop on financial statement requirements on October 14th.

- The auditors will be starting some preliminary work in October.
- There is no Board of Revision required as Agreements to Adjust were reached in all appeals.
- A 3rd quarter financial statement will be prepared for the October Council meeting.
- The Treasurer is working with Advantage Credit Union on the SIGI borrowing for Elizabeth Street servicing.

09-191
Degelman
Abbott

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, SEPTEMBER 10, 2009:

That the minutes of the Planning & Development Committee meeting held on September 10, 2009, be adopted as circulated. **Carried**

09-192
Abbott
Degelman

MINUTES, COMMUNITY GROWTH COMMITTEE, SEPTEMBER 11, 2009:

That the minutes of the Community Growth Committee meeting held September 11, 2009, be received. **Carried**

09-193
Degelman
Abbott

ADOPT KERRY VICKAR CENTRE RENTAL RATES:

That we adopt the attached rate schedule for the Kerry Vickar Centre, effective immediately. **Carried**

09-194
Abbott
Degelman

SET LAND SALE PRICES – REGENT STREET:

That effective immediately, the sale price for City-owned lots on the 200 block of Regent Street be set at \$19,500.00 plus gst for each double lot (two 30-foot lots). **Carried**

09-195
Degelman
Abbott

EXTENSION OF ORDER TO REMEDY – 510 CRAWFORD AVENUE WEST:

That we agree to extend the Order to Remedy Contravention on 501 Crawford Avenue West to May 31, 2010, subject to the following terms:

1. That the property owners comply with the conditions of the original order and have an engineer inspect the building and submit a report to the Building Official by November 30, 2009.
2. If the property owners do not present the engineer's report by the November 30, 2009 deadline, the building will be demolished immediately and the cost of the demolition will be added to the taxes on the land. **Carried**

BUILDING PERMIT REPORT – AUGUST, 2009

REPORT – DEPARTMENT OF COMMUNITY SERVICES

- The pool change room floors are done and appear in good shape. The Palace Pool is tentatively scheduled to reopen on September 16, 2009.
- The arena ice went in smoothly.
- The Department is busy dealing with items related to the Kerry Vickar Centre.
- CTV was in the City doing a segment on Melfort for a series on a number of cities in Saskatchewan.

09-196
Terry
MacNaughton

MINUTES, AIRPORT BOARD, SEPTEMBER 10, 2009:

That the minutes of the Airport Board meeting held September 10, 2009, be received. **Carried**

MUNICIPAL POLICING REPORT – JULY & AUGUST, 2009**REPORT – DEPARTMENT OF WORKS & UTILITIES**

- Speed bumps were installed on the south Scotia Drive alley. The public needs to be aware that alleys are for utility services, waste collection, etc. and are not to be used as through streets.
- One new water and sewer installation was completed, as well as 5 interments
- Sidewalks are under construction on 100 block Hatton, 200 block Crawford Ave W and north side of 100 block Crawford Ave W.
- 12 wheelchair ramps are being constructed by Wheatland Builders. Some of the ramps will require adjustments.
- Gee Bee Construction (BCF program) will complete the waterline replacement on Hornby tomorrow, in preparation for excavation and material placement, then will be moving to the 100 block of Burns East, the 400-500 block Bemister West, Quebec Street and 400-500 block Stovel West. The City will continue to update the construction schedule on a weekly basis. Notices are also being handed out to residents. Property owners are cautioned to be careful about keeping children away from the open trench.
- DOMCO has completed the main lift station and are finalizing some valve issues with the engineer.

09-197
Terry
MacNaughton

BYLAW 2009-17:

That Bylaw No. 2009-17, being a bylaw of the City of Melfort to amend Bylaw No. 96-09, known as the City of Melfort Zoning Bylaw, to rezone Lot 12, Block 16, Plan G3640 from C4 . Neighbourhood Commercial to R2 . Medium Density Residential, be introduced and read a first time. **Carried**

09-198
Russin
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 13734 to 14022 inclusive, in the total amount of \$2,234,387.35. **Carried**

ANNOUNCEMENTS

- Councillor Abbott reported that Melfort was successful in their bid to host the 2011 SUMA golf tournament.
- Councillor MacNaughton announced his intention to run for re-election in October.
- Councillor Terry reported on the successful Terry Fox Run and commended the coordinator, Barb Jack and her crew from the Scotiabank.
- The City Mayors/Managers meetings will be held in Weyburn this week.

09-199
Terry
MacNaughton

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:50 p.m.

Mayor

City Clerk