

CITY OF MELFORT
November 16, 2009

Minutes of the City of Melfort Regular Meeting held on Monday, November 16, 2009, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, Terry, MacNaughton, Abbott, George and Degelman.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; K. Ottenbreit, Director of Community Services; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

City Manager John Wade called the meeting to order at 5:00 p.m. and performed the ceremony to swear-in newly elected Mayor Kevin Phillips, who then proceeded to swear-in each of the Councillors.

09-223
Lang
George

MINUTES, REGULAR COUNCIL MEETING OCTOBER 19, 2009:

That the minutes of the Regular Council meeting of the City of Melfort held on October 19, 2009, be adopted as circulated. **Carried**

09-224
Abbott
Degelman

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
November 14, 2009	Juvenile Diabetes Research Foundation	"World Diabetes Day"

Carried

09-225
Terry
MacNaughton

SCHEDULE 2010 REGULAR COUNCIL MEETINGS:

That we approve the following 2010 Regular Council meeting dates, commencing at 5:00 p.m. at Melfort City Hall:

Monday, January 11, 2010
Monday, February 8, 2010
Monday, March 15, 2010
Monday, April 12, 2010
Monday, May 17, 2010
Monday, June 14, 2010
Monday, July 12, 2010
Monday, August 16, 2010
Monday, September 13, 2010
Monday, October 18, 2010
Monday, November 15, 2010
Monday, December 13, 2010

Carried

09-226
George
Lang

APPOINT STANDING COMMITTEES OF COUNCIL:

That the following Council members be appointed to the Standing Committees of Council effective immediately:

<u>STANDING COMMITTEE</u>	<u>NAME OF APPOINTEE</u>	<u>POSITION</u>
<u>Legislative & Finance:</u>	Rick Lang	Chairman
	Glenn George	Member

Airport Board
Councillor Glenn George

Melfort Planning Committee
Director K. Ottenbreit

Chamber of Commerce
Councillor Lynn Abbott
Councillor Diane Degelman

Melfort Public Library Board
Councillor Diane Degelman

Community Dev Advisory Committee
Councillor Lynn Abbott

Melfort Youth Initiative
Councillor Lynn Abbott

Community Growth Committee
Councillor Rick Lang

Municipal Health Advocacy Committee
Councillor Diane Degelman

Community Justice Committee:
Councillor Seth MacNaughton

NE Enterprise Region - Councillor Lynn Abbott

Community Special Needs Transit Committee:
Councillor Glenn George

Protective Services Commission
Councillor Doug Terry
Councillor Rick Lang

Heritage Advisory Committee
Councillor Rick Lang

Rural Development Corporation
Mayor Kevin Phillips
Councillor Lynn Abbott

Leisure Services Advisory Committee
Councillor Diane Degelman

U of S Regional Council
Councillor Diane Degelman

Melfort & District Museum Board
Councillor Seth MacNaughton

Union & Personnel Committee
Manager J. Wade, Chairman
Councillor Doug Terry
Clerk H. Audette

Melfort & District Planning Commission
Mayor Kevin Phillips
Manager J. Wade
Director K. Ottenbreit

Veterinary Services Board
Councillor Doug Terry

Melfort Diamond Committee
Councillor Glenn George

Wapiti Regional Library Board
Councillor Diane Degelman

Melfort Golf & Country Club
Councillor Lynn Abbott

Wapiti Valley Regional Park Authority
Councillor Rick Lang

Carried

09-229
Abbott
Degelman

DISCRETIONARY APPROVAL – LOTS 11-17, BLOCK 38, PLAN H5028:

That In accordance with Section 10.4.2(1) of Zoning Bylaw 96-09, the Council for the City of Melfort grants discretionary approval to Walter Steingart to construct two six-plex condominium-style residences at 503 Stovel Avenue West, Lots 11-17, Block 38, Plan H5028, which is a discretionary use in a R2 . Medium Density Residential District. Further, that this approval is subject to all applicable municipal, provincial and federal acts and regulations. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Oct. 19/09: A. Remenda, CTV, request for intervention . local TV.

09-229(a)
Terry
Degelman

SUPPORT LOCAL TELEVISION:

That we recognize the value of local television and support their efforts by forwarding a letter of intervention to the Canadian Radio-television and Telecommunications Commission requesting the introduction of a sustainable broadcasting model in Canada for consumers. **Carried**

2. Oct. 14/09: Newsask Community Futures . Board Nomination. Mayor Phillips will recruit a candidate for nomination.
3. Oct. 30/09: MLA Deb Higgins . letter of congratulations on election.
4. Nov. 6/09: Canadian Olympic Foundation . request to join fundraising initiative . Own the Podium 2010 Municipalities Challenge.
5. Nov. 10/09: Invitation to Regional Partners to attend James Smith Cree Nation Economic Summit . Nov. 27/09 . 10 am . 3 pm.
6. Nov. 5/09: Request from B. Goudy to install billboard sign on his property. Referred to the Planning & Development Committee.

09-230
Lang
George

MINUTES, COMMITTEE OF THE WHOLE, OCTOBER 26, 2009:

That the minutes of the Committee of the Whole meeting held on October 26, 2009, be adopted as circulated. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – OCTOBER, 2009

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- The draft of the PSAB capital asset valuation report should be available by December 4. The preliminary audit has been postponed until after that date.
- The Department has commenced budget preparations and will have the capital budget prepared by the end of January, 2010. SUMA estimate of the Municipal Operating Grant is \$190 per capita for Melfort.

BUILDING PERMIT REPORT – OCTOBER, 2009

REPORT – COMMUNITY SERVICES DEPARTMENT

- The crew is down one full-time staff.
- Seasonal buildings have been winterized.
- Department Managers will be holding scheduling meetings with the users of the Kerry Vickar Centre.
- The City has assumed responsibility for completion of the parking lot contract.

09-231
Terry
MacNaughton

MINUTES, EMERGENCY MEASURES ORGANIZATION, OCTOBER 28, 2009:

That the minutes of the Emergency Measures Organization meeting held on October 28, 2009, be received. **Carried**

09-232
Terry
MacNaughton

AWARD 2010 GRAVEL TENDER:

That we award the City of Melfort 2010 Gravel Tender as follows:

To Geo. Sterner Trucking, Melfort, Saskatchewan:

Base Gravel: 4,000 cubic yards	\$49,000.00 plus GST
Road Gravel: 2,000 cubic yards	\$28,000.00 plus GST

To Brian Folden Trucking Ltd., Melfort, Saskatchewan:

Sub-base Gravel: 2,000 cubic yards	\$20,000.00 plus GST.
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Carried

REPORT – WORKS & UTILITIES DEPARTMENT

- The fall effluent release is complete.
- Crews have repaired four service connections and four water main breaks.
- Staff members attended the Saskatchewan Water and Wastewater Association workshop and certification session, as well as the Solid Waste Association of North America conference in Edmonton.
- The airport dugout has been filled and the tower is being erected for the weather station and surveillance system.
- The Gee Bee Subcontractor will be finished the road reconstruction for the season on Wednesday. The Director extended his thanks to the residents for their patience.
- The driving public was cautioned to take care at the Highway 6 South development, as medians, islands and signs are being installed.

PUBLIC HEARING - ZONING BYLAW AMENDMENT

There were no individuals present and no written submissions received objecting to the proposed Zoning Bylaw amendment, Bylaw 2009-19.

**09-233
Degelman
Abbott**

BYLAW 2009-19:

That Bylaw No. 2009-19, being a bylaw of the City of Melfort to amend Bylaw No. 96-09, known as the Zoning Bylaw, to rezone Parcel AC from UH to R1A . AC1 and establish an Architectural Control District, be read a second time. **Carried**

**09-234
George
Lang**

BYLAW 2009-19:

That Bylaw No. 2009-19 be read a third time and passed. **Carried**

**09-235
Lang
George**

ACCOUNTS:

That we approve for payment general cheque numbers 14312 to 14573, inclusive, in the total amount of \$1,821,338.79. **Carried**

ANNOUNCEMENTS

- Mayor Phillips attended the presentation of a Kinsmen Life Membership award to a very-deserving Dwayne Usselman.

**09-236
Abbott
Degelman**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:47 p.m.

Mayor

City Clerk