

# CITY OF MELFORT

May 17, 2010

Minutes of the City of Melfort Regular Meeting held on Monday, May 17, 2010, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Phillips and Councillors Lang, MacNaughton, George, Abbott and Degelman.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

10-102  
Lang  
George

## **MINUTES, REGULAR COUNCIL MEETING, APRIL 12, 2010:**

That the minutes of the Regular Council meeting held on April 12, 2010, be adopted as circulated. **Carried**

## **DELEGATIONS**

### **Melfort & District Museum**

On behalf of the Melfort & District Museum, Co-Chairman Larry Phillips presented the 2009 Annual Report to Council and thanked the City for their contribution to the All-Seasons Workshop, as well as assistance from the Works & Utilities Department. Mr. Phillips advised that the Museum has had two major losses in the past year, the passing of Norm Uffelman and Ingvar Berggren stepping down from the Board after 12 years. Council thanked the Museum volunteers for their hard work on this tremendous asset to the City of Melfort and area.

10-103  
Abbott  
Degelman

## **PROCLAMATIONS:**

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
June, 2010	Sask. Parks and Recreation Association	" <i>Recreation &amp; Parks Month</i> "
May 16-22, 2010	Melfort Ambulance Care 1999 Ltd.	" <i>EMS Week</i> "
May 29, 2010	Clinton Shane Ekdahl	" <i>Day of the Honey Bee</i> "
May 3-8, 2010	Corrections, Public Safety and Policing	" <i>Emergency Preparedness Week</i> "
May 25-31, 2010	Safe Kids Canada	" <i>Safe Kids Week</i> "

**Carried**

10-104  
Lang  
MacNaughton

## **APPROVE APPOINTMENT TO COMMUNITY SPECIAL NEEDS TRANSIT:**

That we approve the appointment of Mr. Grant Schutte to the Community Special Needs Transit Committee, with a term expiring December 31, 2011. **Carried**

10-105  
George  
Lang

## **NOMINATION TO NEWSASK COMMUNITY FUTURES DEV CORP:**

That we approve the nomination of Mr. Bob McPherson to the Newsask Community Futures Development Corporation as a representative for Zone 4. **Carried**

10-106  
Degelman  
Abbott

## **APPROVE SUBDIVISION OF LOT 1A, BLOCK 55A, PLAN 101971773:**

That we approve the Plan of Proposed Subdivision dated March, 2010, by W.C. Soroski, of all of Lot 1A, Block 55A, Plan No. 101971773 and part of Parcel F, Plan No. 101837000 in the City of Melfort, known as Bemister Place located at 302 Bemister Avenue East. **Carried**

**10-107**  
**MacNaughton**  
**Lang**

**APPROVE MOU – COMMUNITIES OF TOMORROW:**

That we authorize the Mayor and City Clerk to sign the Memorandum of Understanding between the City of Melfort and Communities of Tomorrow Partners for Sustainability Inc., committing to the development and growth of a Municipal Innovation Network in Saskatchewan to support and assist the development of innovative sustainable infrastructure systems and practices. **Carried**

**10-108**  
**Abbott**  
**Degelman**

**DISCRETIONARY APPROVAL – GATEWAY VETERINARY SERVICES:**

That in accordance with Sub-section 10.13.2(6) of Zoning Bylaw 96-09, we grant discretionary approval to Gateway Veterinary Services, Dr. Victor Kernaleguen DVM, to operate a veterinary clinic at 710 Hamilton Avenue and 711 Northcott Avenue, Lots 1 & 2, Block 115, Plan 82PA08046-1, which is a discretionary use in a M2 . Heavy Industrial District. Further, that this approval is subject to compliance with all applicable municipal, provincial and federal acts and regulations. **Carried**

**10-109**  
**Lang**  
**George**

**SUPPORT BILL TO EXEMPT LEGION FROM GST ON POPPIES:**

WHEREAS the poppy has come to represent our respect for the sacrifices made by the men and women who have served our country and sacrificed their lives to protect our freedoms;

AND WHEREAS the sale of poppies every November is a critical fundraising tool for the Royal Canadian Legion, who use the money collected to support veterans and their families;

THEREFORE BE IT RESOLVED that the City of Melfort is in full support of the Private Members Bill introduced by Welland MP Malcolm Allen, requesting that the Royal Canadian Legion be exempt from GST on purchases of red lapel poppies. **Carried**

**10-110**  
**Lang**  
**MacNaughton**

**DEVELOP COST-SHARED FINANCING & IMPLEMENTATION PLAN:**

WHEREAS Environment Canada has recently proposed draft regulations that would set a baseline standard for all wastewater systems in Canada; and,

WHEREAS municipalities support efforts to improve wastewater treatment and protect Canada's rivers, lakes and oceans; and,

WHEREAS these regulations will require upgrades to one in four wastewater systems in Canada, directly affecting over 400 municipalities; and,

WHEREAS cities and communities are already facing an estimated \$123-billion municipal infrastructure deficit that does not include the cost of meeting these new wastewater regulations and \$115 billion more is needed to expand and build new infrastructure to serve growing populations and support economic development; and,

WHEREAS the cost of meeting these new regulations in just four cities is estimated by the local authorities at more than \$4 billion, which accounts for almost all of Environment Canada's \$5.9 billion estimate for the entire country, suggesting that the government's estimates are far too low; and,

WHEREAS Environment Canada has proposed these draft regulations without a cost-shared funding strategy, which means that the cost of meeting these new obligations would be, by default, imposed on municipal taxpayers; and,

WHEREAS the cost of upgrading waste water systems without a cost-shared funding strategy will result in the largest property tax increase in Canadian history, resulting in an

average increase of \$1,000 for hundreds of thousands of households in affected communities, and/or will require displacing projects that meet other local priority needs; and,

WHEREAS these regulations, although not directly affecting every community, reflect the infrastructure challenges facing every municipal government in the country, where councils are forced to balance the need to deliver safe drinking water with the need to upgrade crumbling overpasses and insufficient waste water treatment and congested roads, all while collecting just eight cents of every tax dollar paid; and,

WHEREAS there are serious concerns with Environment Canada's cost estimates and technical aspects of the regulations that can not be resolved within the 60 day public comment period; and

THEREFORE BE IT RESOLVED that FCM call on the federal government to work with municipalities, provinces and territories to develop a cost-shared financing and implementation plan for these new wastewater regulations, as part of a long-term national plan to eliminate the municipal infrastructure deficit.

BE IT FURTHER RESOLVED that FCM call on Environment Canada, as a first step in the development of a cost-shared funding plan, to commit to work in partnership with municipalities to establish a thorough and objective estimation of the front-line costs and trade-offs of meeting the regulations and to resolve outstanding technical and implementation issues. **Carried**

#### **GENERAL SUNDRY COMMUNICATION ITEMS**

1. April, 2010: SUMA Urban Voice, Vol. 15, No. 1
2. April, 2010: SUMA membership cards.
3. Apr 13/10: SaskTel's 2009 Annual Report.
4. Apr 9/10: SK Crimestoppers request for voluntary contribution
5. Apr 30/10: Melfort & District Community Justice Committee thank you for donation.
6. Apr 30/10: Canadian Cancer Society thank you for promotion of Cancer Month.
7. May 3/10: SAMA . impact of 2010 budget on client services. Councillor Lang reported on the SAMA Annual Meeting and the difficulties they are experiencing due to budget cuts.
8. May 10/10: Ministry of Municipal Affairs re: revenue sharing unconditional grant for cities for 2010-2011 - \$750,121.
9. May 11/10: Thank you from Harry & Eve Vickar.
10. May, 2010: Thank you from MS Society for support of MS Month.
11. Nov 24/09: Request from May McMullan, City of St. Catharines, to support a GST exemption for Legion poppy sales.

**10-111**  
**Abbott**  
**Degelman**

#### **MINUTES, COMMITTEE OF THE WHOLE, APRIL 12, 2010:**

That the minutes of the Committee of the Whole meeting held April 12, 2010, be adopted as circulated. **Carried**

**10-112**  
**George**  
**Lang**

#### **MINUTES, LEGISLATIVE & FINANCE COMMITTEE, MAY 5, 2010:**

That the minutes of the Legislative & Finance Committee meeting held on May 5, 2010, be adopted as circulated. **Carried**

**10-113**  
**Lang**  
**George**

#### **2010 LIST OF LANDS IN ARREARS:**

That the attached 2010 List of Lands in Arrears, which includes all properties with arrears outstanding of 10% or \$200.00, whichever is less, be received. **Carried**

10-114  
George  
Lang

**AUTHORIZE PROCEEDINGS TO ACQUIRE TITLE:**

That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The Tax Enforcement Act*, on the properties identified on the attached list.

Roll Number	Legal Address	Title
304010080	LOT: 8; BLOCK: 10; PLAN #: P4305	113132551
304010080	LOT: 9; BLOCK: 10; PLAN #: P4305	113132562
306003180	LOT: 18; BLOCK: 3; PLAN #: Q1004	137661633
306003180	LOT: 19; BLOCK: 3; PLAN #: Q1004	137661666
306003180	LOT: 20; BLOCK: 3; PLAN #: Q1004	137661699
405047100	LOT: 10; BLOCK: 47; PLAN #: U1046	112803982
406050080	LOT: 35; BLOCK: 50; PLAN #: 101927303	134644484
406064100	LOT: 10; BLOCK: 64; PLAN #: U1046	126842979
407010707	LOT: 7; BLOCK: 107; PLAN #: 77PA14919	131050325
504001060	LOT: 6; BLOCK: 1; PLAN #: I362	134630850
504001070	LOT: 7; BLOCK: 1; PLAN #: I362	134630906
504001080	LOT: 8; BLOCK: 1; PLAN #: I362	134630883
504005040	LOT: 4; BLOCK: 5; PLAN #: I362	129004264
504005040	LOT: 4; BLOCK: 5; PLAN #: I362	129004264
504011070	LOT: 7; BLOCK: 11; PLAN #: T621	135805237
504091150	LOT: 21; BLOCK: 1; PLAN #: 01PA20697	110680590
505006030	LOT: 3; BLOCK: 6; PLAN #: G3640	112849319
505006140	LOT: 14; BLOCK: 6; PLAN #: G3640	125330868
505006140	LOT: 14; BLOCK: 6; PLAN #: G3640	125330868
505015060	LOT: 6; BLOCK: 15; PLAN #: E4566	135271302
505015060	LOT: 7; BLOCK: 15; PLAN #: E4566	135271335
505015060	LOT: 8; BLOCK: 15; PLAN #: E4566	135271357
505015060	LOT: 9; BLOCK: 15; PLAN #: E4566	135271368
505017120	LOT: 12; BLOCK: 17; PLAN #: G3640	136914914
505019090	LOT: 9; BLOCK: 19; PLAN #: G3640, EXT 0	135929997
505019090	LOT: 23; BLOCK: 19; PLAN #: 101628020, EXT 1	135929964
505022050	LOT: 5; BLOCK: 22; PLAN #: G3640	135171435
505030050	LOT: 5; BLOCK: 30; PLAN #: G3640	112519087
505033110	LOT: 11; BLOCK: 33; PLAN #: G3640	129179784
506075140	LOT: 14; BLOCK: 75; PLAN #: CZ4010	118691095
605001100	LOT: 10; BLOCK: 1; PLAN #: R72, EXT 0	135112205
605001100	LOT: 26; BLOCK: 1; PLAN #: 101663254, EXT 4	135112216
707099040	BLOCK: AF; PLAN #: 88PA12780	121200950
707099260	BLOCK: AG; PLAN #: 88PA12780	128778711

**Carried**

10-115  
Lang  
George

**TAX CANCELLATIONS:**

That we approve the attached tax cancellations, in the total amount of \$4,679.02.

**Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – MARCH & APRIL, 2010**

**REPORT – LEGISLATIVE & FINANCE DEPARTMENT**

- The financial statement is going through the 2<sup>nd</sup> peer review and will be presented at the June 14<sup>th</sup> regular meeting.
- The Treasurer is testing assessments and tax notices. Tax notices will be mailed out by May 28, 2010. Property owners will have 30 days to appeal their assessment.

10-116  
Degelman  
Abbott

**MINUTES, PLANNING & DEVELOPMENT COMMITTEE, MAY 13, 2010:**

That the minutes of the Planning & Development Committee meeting held on May 13, 2010, be adopted as circulated. **Carried**

10-117  
Abbott  
Degelman

**EXTREME MAKEOVER – MELFORT EDITION:**

That we approve the following contribution to the Extreme Makeover . Melfort Edition project, proposed for 418 MacLeod Avenue East:

1. The City will provide two labourers and a unit of city equipment for a maximum of two days, at the City's convenience during the regular working hours of 7:00 am . 4:00 pm, Monday to Friday.
2. The City would install water and sewer if required, at the City's convenience during regular working hours.
3. The City will agree to waive any permit fees applicable to construction.
4. The City will agree to waive any landfill fees applicable to the project.
5. The City will agree to exempt the municipal portion of property taxes on the value of the increased assessment, for a period of two taxation years.

Further, the above contribution is subject to the transfer of title to the grandparents of the property owner's children. **Carried**

**BUILDING PERMIT REPORT – APRIL, 2010**

**BYLAW ENFORCEMENT REPORT – APRIL, 2010**

The Director of Community Services was instructed to ensure that handicapped parking offences become a priority and are adequately enforced.

**REPORT – COMMUNITY SERVICES DEPARTMENT**

- Summer staff are in place, grass cutting has commenced, mosquito larvae are being treated and the water is now on at the campground.
- Finishing continues at the Kerry Vickar Centre with the installation of door stoppers and painting of soccer crease lines and sidelines.
- The Immigration Committee is meeting on Wednesday to review the Outreach Worker's first draft of the immigration services report.
- The Director acknowledged his staff responsible for the Kerry Vickar Centre Grand Opening: Leah Terry, Program Coordinator; Gailmarie Anderson, Cultural Coordinator and Robin Harper, Facilities Manager.

10-118  
MacNaughton  
Lang

**MINUTES, WORKS & UTILITIES COMMITTEE, MAY 13, 2010:**

That the minutes of the Works & Utilities Committee meeting held on May 13, 2010, be adopted as circulated. **Carried**

10-119  
Degelman  
Abbott

**MINUTES, EMO COMMITTEE, MAY 11, 2010:**

That the minutes of the EMO Committee meeting held on May 11, 2010, be received. **Carried**

10-120  
Abbott  
Degelman

**MINUTES, PROTECTIVE SERVICES COMMISSION, APRIL 13, 2010:**

That the minutes of the Protective Services Commission meeting held on April 13, 2010, be received. **Carried**

The issue of false alarms, particularly with repeat offenders, was referred to the Works & Utilities Committee and the Planning & Development Committee for discussion.

10-121  
Lang  
MacNaughton

**APPROVE PURCHASE OF TANDEM SANDER/PLOW TRUCK:**

That we approve the overbudget expenditure of \$35,422 for the purchase of a Tandem Sander/Plow Truck, at a total purchase price of \$205,422 plus GST. The overexpenditure of \$35,422 is to be funded from a combination of increased trade-in value, underexpended purchase of a one-ton truck and the balance from the Transportation equipment replacement reserve. **Carried**

10-122  
MacNaughton  
Lang

**AUTHORIZE PREPARATION OF LOCAL IMPROVEMENT REPORTS:**

That the Director of Works & Utilities prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993*, with respect to the local improvements listed below:

Work	On	From	To	Estimated Cost
Curb & Gutter	Regent Street . 200 block	Quebec Street	Stepney Street	\$ 46,158.00
Curb & Gutter	Main Street . 1300 block	McDonald Ave	1 <sup>st</sup> Avenue	\$ 19,801.00
Curb & Gutter	Main Street . 1400 block	1 <sup>st</sup> Avenue	2 <sup>nd</sup> Avenue	\$ 20,043.00
Full-Depth Paving	Bemister Avenue W . 400 & 500 block	Broadway Ave	Quebec Street	\$118,903.00
Full-Depth Paving	Burns Avenue East . 100 block	Main Street	Alberta Street	\$154,345.00
Full-Depth Paving	Columbia Drive	Burns Avenue	North back alley	\$ 47,161.00
Full-Depth Paving	Vanier Place and West Street	Burns Avenue	Burns Avenue	\$264,744.00

**Carried**

10-123  
Lang  
MacNaughton

**APPROVE LOCAL IMPROVEMENT REPORT – REGENT STREET:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$46,158.00.

Work	On	From	To
Curb & Gutter	Regent Street . 200 block	Quebec Street	Stepney Street

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

10-124  
MacNaughton  
Lang

**APPROVE LOCAL IMPROVEMENT REPORT – MAIN STREET, 1300 BLOCK:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$19,801.00.

Work	On	From	To
Curb & Gutter	Main Street . 1300 block	McDonald Ave	1 <sup>st</sup> Avenue

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**10-125**  
**Abbott**  
**MacNaughton**

**APPROVE LOCAL IMPROVEMENT REPORT – MAIN STREET, 1400 BLOCK:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$20,043.00.

Work	On	From	To
Curb & Gutter	Main Street . 1400 block	1 <sup>st</sup> Avenue	2 <sup>nd</sup> Avenue

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**10-126**  
**MacNaughton**  
**Abbott**

**APPROVE LOCAL IMPROVEMENT REPORT – BEMISTER AVENUE WEST:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$118,903.00.

Work	On	From	To
Full-Depth Paving	Bemister Avenue W . 400 & 500 block	Broadway Ave	Quebec Street

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**10-127**  
**Abbott**  
**MacNaughton**

**APPROVE LOCAL IMPROVEMENT REPORT – BURNS AVENUE EAST:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$154,345.00.

Work	On	From	To
Full-Depth Paving	Burns Avenue East . 100 block	Main Street	Alberta Street

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**10-128**  
**MacNaughton**  
**Abbott**

**APPROVE LOCAL IMPROVEMENT REPORT – COLUMBIA DRIVE:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$47,161.00.

Work	On	From	To
Full-Depth Paving	Columbia Drive	Burns Avenue	North back alley

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**10-129**  
**Abbott**  
**MacNaughton**

**APPROVE LOCAL IMPROVEMENT REPORT – VANIER PLACE & WEST STREET:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$264,744.00.

Work	On	From	To
Full-Depth Paving	Vanier Place and West Street	Burns Avenue	Burns Avenue

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**MUNICIPAL POLICING REPORTS – JANUARY-APRIL, 2010**

**REPORT – WORKS & UTILITIES DEPARTMENT**

- The crew dug four interments and repaired one water main break.
- A two-inch water line was installed at the water plant to service the Annand subdivision.
- The Department is attempting to expedite the patching program.
- 2010 road gravel has been delivered.
- Spring clean-up will take place May 15-24<sup>th</sup>. Front street pick-up is still underway due to the condition of the back alleys.
- The switches from the old to the new lagoon were upgraded. Approximately 60% of the water pumped from the water plant ends up in the lagoon. The lagoon is designed for a 6-month retention, so a fall and spring effluent release is undertaken.
- Gee Bee Construction will be in the City on May 25 to resume the watermain replacement program, starting with the 500 block of Stovel Avenue West.

**10-130**  
**Degelman**  
**Lang**

**BYLAW 2010-11:**

That Bylaw No. 2010-11, being a bylaw to regulate livestock and domestic pigeons in the City of Melfort, be introduced and read a first time. **Carried**

The public was notified that second and third reading of Bylaw 2010-11 will take place at the regular Council meeting on June 14, 2010.

**10-131  
MacNaughton  
Abbott**

**BYLAW 2010-12:**

That Bylaw No. 2010-12, being a Bylaw of the City of Melfort to amend Schedule Dq (Dangerous Goods Route) of Bylaw 2007-21, known as the *Traffic Bylaw*, be introduced and read a first time. **Carried**

**10-132  
Lang  
George**

**BYLAW 2010-12:**

That Bylaw No. 2010-12 be read a second time. **Carried**

**10-133  
Degelman**

**BYLAW 2010-12:**

That Bylaw No. 2010-12 be given three readings at this meeting. **Carried Unanimously**

**10-134  
Abbott  
MacNaughton**

**BYLAW 2010-12:**

That Bylaw No. 2010-12 be read a third time and passed. **Carried**

**10-135  
George  
Lang**

**ACCOUNTS:**

That we approve payment of general cheque numbers 15681 to 15895, inclusive, in the total amount of \$581,247.44, with the exception of cheque numbers 15872 to 15883 which were declared void due to a printer error. **Carried**

**ANNOUNCEMENTS**

- Councillor Abbott advised that the City of Melfort was a finalist at the Saskatchewan Municipal Awards on May 14<sup>th</sup>, coming in second to the Pike Lake Rail Partnership.
- Mayor Phillips will be attending the City Mayors meetings in Moose Jaw on May 19 and 20, 2010. Under discussion will be the infrastructure program proposed by the City Managers and Municipal Affairs.
- The NE SUMA Regional Meeting will be held at the Kerry Vickar Centre on June 4, 2010.
- Councillor George thanked the Melfort Journal for giving the KVC opening the front page, but expressed disappointment at the negative comments in the editorial.

**10-136  
Abbott  
Degelman**

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:36 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk