

**CITY OF MELFORT**  
**July 14, 2008**

Minutes of the City of Melfort Regular Meeting held on Monday, July 14, 2008, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Phillips and Councillors Lang, MacNaughton, Terry, Degelman, Russin and Abbott.

STAFF: J. Wade, City Manager; D. Graham, Director of Works & Utilities; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

**08-193**  
**Lang**  
**Russin**

**MINUTES, REGULAR COUNCIL MEETING, JUNE 16, 2008:**

That the minutes of the Regular Council meeting of the City of Melfort held on June 16, 2008, be adopted as circulated. **Carried**

**08-194**  
**Terry**  
**Lang**

**PROCLAMATION:**

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
September 22-26, 2008	Canadian Society for Training and Development	"Learn @ Work Week"

**Carried**

**08-195**  
**Abbott**  
**Degelman**

**APPROVE SUBDIVISION – PROPOSED LOTS 33 AND 34, BLOCK 4:**

That we approve the Plan of Proposed Subdivision dated May 3, 2008, prepared by Tri-City Surveys Ltd. of all of Lots 13, 14 and 15, Block 4, Plan Q1004, SE ¼ 18-45-18-2, into Lots 33 and 34, Block 4, for the purpose of residential development. **Carried**

**08-196**  
**Degelman**  
**Abbott**

**ORDER TO REMEDY CONTRAVENTION – 202 CRAWFORD AVENUE WEST:**

That pursuant to Sections 6 and 7 of the City of Melfort Property Maintenance & Nuisance Abatement Bylaw 2007-14, the Council for the City of Melfort hereby declares the structure located at 202 Crawford Avenue West, and more particularly described as Lot 1, Block 22, Plan G3640, in the City of Melfort, to be a nuisance due to its ruinous and dilapidated state of repair, hazardous to the public health and safety and substantially depreciates the value of other land or improvements in the neighbourhood.

Further, that the Municipal Inspector be authorized to issue an Order to Remedy Contravention to that fact on the owners of the structure and require that action rectifying the contraventions be completed by September 8, 2008.

And further, that if the owner does not comply within the time specified in the Order, the City will take whatever steps necessary to carry out the Order. **Carried**

**08-197**  
**Russin**  
**Lang**

**RESCIND POLICY 3.19 – RCMP SECURITY CLEARANCE FEES:**

That City of Melfort Policy No. 3.19, entitled ~~RCMP Security Clearance Fees~~, be rescinded effective July 15, 2008. **Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. June 18/08: FCM Member Advisory . MPP . Cambodia; the Canadian Red Cross Society . Auxiliary Role Project.
2. Sept 16/08: Invitation to SaskPower luncheon . RSVP to Heather by September 9/08. The luncheon has been postponed until further notice.
3. June 24/08: Minutes of the NE Area Transport Planning Committee.
4. June, 2008: SUMA Urban Voice, Vol. 14, No. 3. Awards Nomination Forms.

**08-198**  
**Terry**  
**Lang**

**MINUTES, COMMITTEE OF THE WHOLE, JUNE 27, 2008:**  
That the minutes of the Committee of the Whole meeting held on June 27, 2008, be adopted as circulated. **Carried**

**08-199**  
**Lang**  
**Russin**

**TAX CANCELLATIONS:**  
That we approve tax cancellations in the amount of Six Thousand, Two Hundred and Thirty-seven Dollars and Eleven Cents (\$6,237.11), as attached. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – JUNE, 2008**

**08-200**  
**Abbott**  
**Degelman**

**MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, JUNE 26, 2008:**  
That the minutes of the Community Development Advisory Committee meeting held June 26, 2008, be received. **Carried**

**08-201(a)**  
**Abbott**  
**Terry**

**AMEND RESOLUTION NO. 08-200:**  
That Resolution No. 08-201 be amended to revise Policy No. 7.21, Clause 4.1, to be effective until December 31, 2009, rather than March 31, 2010. **Carried**

**08-201**  
**Degelman**  
**Abbott**

**AMEND RESIDENTIAL GROWTH INCENTIVE POLICY:**  
That we approve the amendment to City of Melfort Policy No. 7.21, entitled %Residential Growth Incentive Policy+, effective July 14, 2008, as further amended by Resolution No. 08-201(a). **Carried**

**08-202**  
**Abbott**  
**Degelman**

**AMEND RESOLUTION 08-168 – DWELLING RELOCATION:**  
That resolution No. 08-168, passed at the June 16, 2008, regular Council meeting, be amended to delete the words %Second Avenue+from the first paragraph and substitute the words %First Avenue+. **Carried**

**BUILDING PERMIT REPORT – JUNE, 2008**

**REPORT – DEPARTMENT OF COMMUNITY SERVICES**

- John McDonald, the new Fire Chief, started July 2, 2008.
- The Department is attempting to get a new roofer to repair the leak on the Palace roof.
- The Canada Day Committee was commended for a job well done.
- The City entrance signs are done and ready to be reinstalled.
- The parks crew is preparing for ball provincials on the weekend.
- Dog waste bag dispensers have been installed at four locations on the walking trail.

**08-203**  
**Russin**  
**Lang**

**MINUTES, PROTECTIVE SERVICES COMMISSION, JULY 8, 2008:**  
That the minutes of the Protective Services Commission meeting, held July 8, 2008, be received. **Carried**

Mayor Phillips acknowledged the contribution S/Sgt. Andy Siedemann has made to the community and wished him well in his new position in Whitehorse.

**MUNICIPAL POLICING REPORTS – APRIL, MAY & JUNE, 2008**

**REPORT – DEPARTMENT OF WORKS & UTILITIES**

- The Department was able to use contaminated calcium chloride from the Palace Arena as dust control on Melfort Street, Stepney Avenue and 1<sup>st</sup> Street NW.
- Water leaks were repaired on Hamilton Ave., Stewart Ave. and Burns Ave. West.

- Water and sewer building services were installed on McKendry West in advance of the paving program and are being currently installed on Burns Avenue East.
- A water main has been installed on Main Street North to service the new construction in this area.
- Pothole patching has been ongoing on Broadway S, Saskatchewan Ave, Main Street, Burrows and McLeod.
- Street grading is ongoing and street painting is nearing completion.
- The Foreman has completed the training required by OH&S to train employees on the use of power mobile equipment.
- The sidewalk program on Burrows Avenue West includes grinding or filling trip hazards and removing the old parking meter bases.
- Tenders for the installation of water and sewer mains and services on Whitley, Carson and Elizabeth Street close on Friday, July 18, 2008.
- The paving contractor will be starting at the end of July.
- The sidewalk contract has been awarded to Stewq Concrete and he will be starting in early August.
- The new pedestrian crossing at Main and Hatton should be installed in mid-August.
- Contractors are on site building the new main lift station. Part of the structure floor has been poured and they expect to pour the remainder on Wednesday and then start on the walls.

#### **PUBLIC HEARING – BYLAW 2008-20**

There was no one in attendance and no objections raised regarding the zoning bylaw amendment.

**08-204**  
**Degelman**  
**Abbott**

#### **BYLAW 2008-20:**

That Bylaw 2008-20, being a bylaw of the City of Melfort to amend the Zoning Bylaw District Map forming part of Bylaw No. 96-09, known as the Zoning Bylaw, be read a second time. **Carried**

**08-205**  
**Terry**  
**Lang**

#### **BYLAW 2008-20:**

That Bylaw 2008-20 be read a third time and passed. **Carried**

**08-206**  
**Lang**  
**Russin**

#### **ACCOUNTS:**

That we approve for payment general cheque numbers 10629 to 10891 inclusive, in the total amount of \$2,964,797.37. **Carried**

#### **ANNOUNCEMENTS**

- Mayor Phillips has agreed to serve as a Vice-Chair on the SUMAssure Board of Directors.

**08-207**  
**Terry**  
**Lang**

#### **ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:38 p.m.

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Mayor

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City Clerk